



**Facilities Committee Meeting  
Minutes**

5:00 pm, Wednesday, December 20, 2023

Via Zoom Meeting ID: 831 1029 0169

4701 Gibbons Drive, Carmichael, 95608

**Staff:** Daniel Barton, J.R. Hichborn, Danny Curtola, Darren Woodland, and Shayne Hawthorne.

**Committee Members:** Robert Evans and Michael Alcalay.

**Members of the Public:** Resident of Mission Oaks.

**Call to order:** 5:00 pm.

**Public Comment:** Resident states they live near Valley Oak Park and the park has health, safety, and accessibility concerns. Resident states they are having an issue with management. Resident shares that they had a meeting with MORPD staff to walk Valley Oak Park so that concerns and issues can be noted, a majority of which are coming from Arden Little League and their activities during on and off-season. Resident notes during the walk of the park issues were pointed out such as drainage, storage, pipes lying around, and a not live frayed electrical cord in a puddle of water. Resident wants to know why fields were closed from November 7 to December 3.

1. Review and approve Minutes from the June 26, 2023, Facilities Committee Meeting.  
*Minutes approved.*

2. Discuss signage plan progress.  
*Barton states that because there is so much detail within the signage package, he wants to bring the package to the Committee in portions and make decisions with each, instead of tackling the package as a whole. Barton requests that the Committee look through the document provided and make any necessary edits, so staff can get a specific direction that the Committee wants to go with the signs. Barton states that staff are looking through the cost of materials to come up with the best financially sound plan, to be brought to the Board.*

*Director Evans states that he has a concern about the signs chipping and getting broken like the ones seen in other areas. Barton states that's why deciding on materials is critical and it may be more beneficial to go for a sign material that is more expensive so that it lasts longer.*

**Public Comment:** Resident states that when decisions are being made on the signage plan MORPD should allow for public comment and public input. Resident states that sign placement should be put in the policy, otherwise, signs can be put up anywhere, which is what's happening at Valley Oak Park. Resident states that since there isn't a policy regarding signs, the ones at Valley Oak Park are held up by zip ties,

and faded, and advertisements are left hanging on the fences. Resident states that for the sign package, it could be helpful to include icons and to state policy numbers along with rules.

*Director Alcalay questions if this signage update is a standard and if so, does it need to go to the Board. Barton states that he will consult with the Sacramento County Council on the matter.*

*Director Alcalay states that he trusts management has done their research to make the best decisions for the final document. Director Alcalay suggests staff contact other clients of Merje to discuss how their products have turned out. Director Alcalay recommends whenever the final product is brought to the Board staff should state that the Board can make changes and those will be added to the final product.*

*Barton states that staff will make the decisions for the final product and bring it back to the Committee for a final review.*

3. Review and discuss updating the tree options for the memorial program.

Public Comment: The resident states that they work with the Save the American River Association and shares the importance of trees. Resident wants to ensure that the trees listed for the Memorial trees are native to California. Resident states that in Valley Oak Parks nature area there used to be a program that identified fauna and flora and would like to see that come back. Resident states that she wants the natural space in the District's parks to be preserved as much as possible.

*Hichborn states that the previous Memorial Tree list had 102 trees listed and staff have worked with an arborist to narrow down that list to create one that has trees best suited for MORPD parks.*

*Director Alcalay questions if there will only be specific areas certain trees can go. Hichborn, yes. Director Alcalay requests staff create a site map that states which trees are allowed at each park site to dismiss confusion.*

*Director Alcalay questions if there has been a decision made about the memorial plaques. Barton states that the plan is to have memorial benches with plaques attached but a decision hasn't been made yet because staff wanted to address each section of the memorial program separately.*

*Alcalay recommends bringing the entire memorial program to the next Facilities Meeting for discussion since he has questions about the benches but no information to go off of. Staff agrees.*

***Adjourned 5:43 pm***