



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, November 9, 2021 at 6 pm
Via Zoom Meeting ID 834 4970 1303**

- Call to Order:** 6 pm by Chairperson Rothberg.
- Pledge of Allegiance:** Announced by Chairperson Rothberg.
- Roll Call:**
- MORPD Directors Present:** Rothberg, Evans, Todd and Alcalay.
- MORPD Staff Present:** Barton, Hichborn, Woodland, Tierney, Ballis, Curtola, Dahlberg, and Hawthorne.
- Public Present:** Yufi Holloway.
- Chairperson's Comments:** None.
- Board Comments/Discussion:** Director Todd and Evans attended the Park Tour, applauded staff, the tour was well organized. Chairperson Rothberg and Director Alcalay want an ad hoc committee established to discuss a slight increase in stipends.
- Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.
- Public Comment:** Yufi Holloway would like the District to acquire the zoned, multifamily, residential, empty lot across from Greer Elementary school to be turned into a parkette for the community.
- Consent:**
1. Approval of September 14, 2021 Regular Board Meeting Minutes.
 2. Approval of October 12, 2021 Regular Board Meeting Minutes.
 3. Approve Resolution 2021-09 authorizing remote teleconference meetings for November 1-30, 2021.
Action: After discussion, on a Motion by Director Alcalay, seconded by Director Todd, the Advisory Board of Directors voted to approve Resolution 2021-09 authorizing remote teleconference meetings for November 1-30, 2021. A roll call vote was taken. Directors Rothberg, Evans, Todd and Alcalay approve the consent items.

Information:

4. Mission Oaks Recreation and Park District Park Patrol Reports for October 2021 from Fulton El Camino Police, Sacramento County Sheriff Off Duty Patrol and Tiger Security by J.R. Hichborn, Parks Superintendent.
Director Rothberg would like cameras to be installed to stop weapons from being brought into the District's parks. Director Evans agrees and suggests adding signage to inform park patrons they are being watched. Director Todd agrees to both cameras and signage. Chairperson Rothberg requests a discussion regarding park cameras, to take place at the facilities meeting.
5. Monthly Budget Reports, September 1-30, Period 3, FY 2021-22 by Darren Woodland, Finance Manager.
Director Alcalay questions if expenditures must be approved at each Advisory Board meeting since that was done in the past. Staff will look into this.
6. Administrative Division Report by Daniel Barton, District Administrator.
Staff suggest having the budget reserve workshop on December 14th, instead of the full Board meeting. Due to a scheduling conflict the meeting will be held December 15th. Directors agree.
7. Recreation Division Report by Danny Curtola and Rodney Dahlberg, Recreation Managers.
Dahlberg shares the free classes that were offered at the Craft Fair that was hosted at Mission Oaks Community Center and discusses the new therapeutic youth program being. Curtola shares the new karate class and SHOP program that uses Board approved teen program funding. Chairperson Rothberg attended the Spooktacular event at Swanston Community Center and applauded staff on a successful event.
8. Parks Division Report by J.R. Hichborn, Parks Superintendent.
*Staff notes that renovations and upkeep to the Districts fields and equipment in preparation for Winter has begun. Staff had the Sacramento Suburban Water District come out for an audit, which identified ways for the District to limit water usage. Staff has already begun making these changes toward water conservation.
Staff mentions that the resurfacing of the new pickleball court has been postponed until spring due to a delay in receiving materials.*
9. Facilities Committee Verbal Report by Director Robert Evans, Board member.
Director Alcalay wants scheduled monthly Facilities Committee meetings due to the number of facilities projects that are coming up in the next year. Director Evans requests in the future that committee meeting agendas be supplied for verbal reports.

Discussion:

10. Parks Tour Verbal Report by Director Todd and Director Evans, Board Members.
Director Evans recommends staffing a quarterly or semi-annual park tour, every year, to see the progression of the parks. Staff suggest a semi-annual tour, one being for the recreation side and the other for the facilities. Directors agree.

Action:

11. Authorize use of Prop 68 Grant Funds for a DG walking trail at Swanston Park
Action: After discussion, on a Motion by Director Todd, seconded by Director Evans, the Advisory Board of Directors voted to authorize use of Prop 68 Grant Funds for a DG walking trail at Swanston Park. A roll call vote was taken. Directors Rothberg, Todd, Evans, and Alcalay approve the motion.

12. Approve the termination of the existing contract with Brightview Landscaping services and enter a three (3) year contract with Emerald Green Landscaping Services

Action: After discussion, on a Motion by Director Alcalay, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the termination of the existing contract with Brightview Landscaping services. A roll call vote was taken, Directors Rothberg, Evans, Todd and Alcalay approve the motion. Staff is directed to return to the December meeting with a recommendation enter a contract with Emerald Green Landscaping Services and include a contract for the Board to review.

Staff Comments/Reports: A Recreation Committee meeting has been scheduled for December 10, at 12pm. A Facilities Committee meeting is scheduled for December 14, at 4pm and a Finance Committee meeting is scheduled December 7th, at 5pm.

Next Regular Meeting: Wednesday, December 15, 2021 at 6 pm. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

Adjourn: 7:25 pm.



Debra Tierney, Clerk of Board

January 11, 2022
Date