



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, March 11, 2025, at 6:00 p.m.
Via Zoom Meeting ID: 822 3675 7419
4701 Gibbons Drive, Carmichael, CA 95608**

- Call to Order:** 6:00 p.m. by Chair Michael Alcalay.
- Pledge of Allegiance:** Announced by Chair Michael Alcalay.
- Roll Call:**
- MORPD Directors Present:** Alcalay, Todd, Evans, Rothberg, and Tucker.
- MORPD Directors Absent:** None.
- MORPD Staff Present:** Barton, Hichborn, Curtola, Friedrich, Woodland, and Hawthorne.
- Public Present:** Christine Jensen from Arden Arcade Rotary and Joe Ellis.
- Chairperson's Comments:** Alcalay welcomes new Board Member Mike Tucker.
- Board Comments/Discussion:** Tucker introduces himself and notes having the opportunity to speak with staff and go on a tour of the District.
- Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to two (2) minutes.
- Public Comment:** None.
- Information/Reports/Presentation:**
7. District Administrator Report. *
Director Todd noted that the Ad Hoc Committee will not make a final decision on the Master Plan without a public meeting.
 - Recreation Report. (verbal)
Curtola introduces Christine Jensen, Arden Arcade Rotary President, and Joe Ellis, a local teacher and cardiac arrest survivor. Both assisted MORPD in getting the first public AED in Northern California installed at Eastern Oak Park.

Jensen regarding acquiring grants to help fund this project, the installation event, and how AEDs operate.

Ellis regarding how an AED saved his life and how AEDs operate.

Director Alcalay regarding staff creating AED training classes for the public.

Director Evans recommends adding information on the new AED and the installation event on the MORPD website.

- Parks Report. (verbal)

Consent:

1. Approval of February 11, 2025, Regular Board Meeting Minutes.
2. Mission Oaks Recreation and Park District Park Patrol Reports for February 2025 from Sacramento County Sheriff Off Duty Patrol and Tiger Security.
3. Monthly Budget Reports, January 1-31, Period 7, FY 2024-25.
4. Administrative Division Report.
5. Recreation Division Report.
6. Parks Division Report.

ACTION: After discussion, on a motion by Director Evans, seconded by Director Todd, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken.

AYES: Alcalay, Todd, Evans, Rothberg, and Tucker.

NOES: 0

ABSENT: 0

ABSTAIN: 0

Discussion: None.

Action:

8. Review and approve the Preliminary Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2025-26.

Alcalay regarding donations made to MORPD.

Tucker recommends continuing the discussion of donations at a Finance Meeting.

ACTION: After discussion, on a motion by Director Todd, seconded by Director Evans, the Advisory Board of Directors voted to approve the Preliminary Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2025-26. A roll call vote was taken.

AYES: Alcalay, Todd, Evans, Rothberg, and Tucker.

NOES: 0

ABSENT: 0

ABSTAIN: 0

9. Review and approve the Preliminary Mission Oaks Recreation and Park District Assessment Budget (336B) for FY 2025-26.

ACTION: After discussion, on a motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the Preliminary Mission Oaks Recreation and Park District Assessment Budget (336B) for FY 2025-26. A roll call vote was taken.

AYES: Alcalay, Todd, Evans, Rothberg, and Tucker.
NOES: 0
ABSENT: 0
ABSTAIN: 0

10. Award the contract for Audit Services for Fiscal Years 2023 and 2024 combined and an option for Fiscal Years 2025 and 2026 to Harshwal & Company LLP.

ACTION: After discussion, on a motion by Director Todd, seconded by Director Tucker, the Advisory Board of Directors voted to award the contract for Audit Services for Fiscal Years 2023 and 2024 combined and an option for Fiscal Years 2025 and 2026 to Harshwal & Company LLP. A roll call vote was taken.

AYES: Alcalay, Todd, Evans, Rothberg, and Tucker.
NOES: 0
ABSENT: 0
ABSTAIN: 0

11. Award the contract to prepare the Engineer's Report for Fiscal Years 2025-26, 2026-27, and 2027-28 to Francisco & Associates.

ACTION: After discussion, on a motion by Director Rothberg, seconded by Director Tucker, the Advisory Board of Directors voted to award the contract to prepare the Engineer's Report for Fiscal Years 2025-26, 2026-27 and 2027-28 to Francisco & Associates. A roll call vote was taken.

AYES: Alcalay, Todd, Evans, Rothberg, and Tucker.
NOES: 0
ABSENT: 0
ABSTAIN: 0

Staff Comments/Reports: None.

Closed Meeting: 7:12-7:35 – Nothing to report.

Next Regular Meeting: Tuesday, April 8, 2025, at 6:00 p.m. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

Adjourn: 7:36 p.m.

Shayne Hawthorne

Shayne Hawthorne, Clerk of Board

April 8, 2025
Date