



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, March 14, 2023, at 6:00 pm
Via Zoom Meeting ID: 876 5712 7419
4701 Gibbons Drive, Carmichael, CA 95608**

- Call to Order:** 6:00 pm by Chairperson Brown Todd.
- Pledge of Allegiance:** Announced by Chairperson Brown Todd.
- Roll Call:**
- MORPD Directors Present:** Brown Todd and Alcalay.
Evans entered at 6:08pm. Rothberg entered at 6:20pm.
- MORPD Directors Absent:** Bannister.
- MORPD Staff Present:** Barton, Hichborn, Woodland, Curtola, Dahlberg, Friedrich, Stoakley and Hawthorne.
- Public Present:** None.
- Chairperson's Comments:** Brown Todd states items #10 and #11 will be moved to the end of the agenda to allow for more time in discussing action items.
- Board Comments/Discussion:** None.
- Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.
- Public Comment:** None.
- Consent:**
1. Approval of February 13, 2023, Regular Board Meeting Minutes.
 2. Adopt Resolution 2023-02, Authorizing Remote Teleconference Meetings for February 9, 2023, to February 28, 2023.
 3. Mission Oaks Recreation and Park District Park Patrol Reports for February 2023 from Fulton El Camino Police, Sacramento County Sheriff Off Duty Patrol and Tiger Security.
 4. Monthly Budget Reports, January 1-31 Period 7, FY 2022-23.
 5. Administrative Division Report.
 6. Recreation Division Report.
 7. Parks Division Report.
 8. Staff Work Plans.

ACTION: After discussion, on a Motion by Director Alcalay, seconded by Director Evans, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken.

AYES: Brown Todd, Alcalay and Evans.

NOES: 0

ABSENT: Bannister and Rothberg.

ABSTAIN: 0

Information/Reports/Presentation:

9. Presentation and introduction to MOTAB. (Verbal)

Staff introduces Brandon Stoakley as the Recreation Coordinator in charge of managing the Mission Oaks Teen Advisory Board (MOTAB). The MOTAB members introduce themselves and their seat on the board; Nishka Baliga – Chair, Ella Parsons – Vice Chair, Elle Dunbar – Secretary, Ethan Gregg – Board member, and Siobhan Nelson – Board member. Baliga states that the MOTAB assisted Santa in writing letters to children during the holiday season and wrote cheerful letters to seniors living at Eskaton for Valentine’s day. Baliga also notes that the group is making preparation for the Easter Blast and Spring Carnival events coming up for the District. Parsons states that MOTAB is also looking into volunteering at soup kitchens in the area and the SPCA.

The Board all expresses how excited they are to have a Teen advisory board for the District to aid teens in developing volunteer hours and experience to add to resumes and college applications.

Director Alcalay notes that he would like a quarterly update from MOTAB on the events they have been involved in and having a yearly luncheon for Board members and MOTAB members to meet and discuss topics regarding the District.

The Board thanks MOTAB for attending and introducing themselves.

Discussion:

10. Discuss Valley Oak Park unauthorized digging. (Verbal)

Hichborn reiterates information from the February Board meeting discussion on Valley Oak Park and the digging in one of the fields and the nature area.

Barton states that although the school has been open for less than two years, MORPD has created a strong relationship with them and a great partnership for programs has developed. Staff recommends that MORPD takes no legal actions against the school, besides the reports that were made to Fish and Wildlife Services regarding the nature area being trenched.

11. Discuss the replacement of trees for the MORPD parks.

This item was moved to the April 11 Advisory Board meeting, for discussion.

Action:

12. Review and accept the 2018-19 fiscal year audit by Harshwal & Company.

ACTION: After discussion, on a Motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to accept the 2018-19 fiscal year audit by Harshwal & Company. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Rothberg, and Evans.

NOES: 0

ABSENT: Bannister
ABSTAIN: 0

13. Review and accept the 2019-20 fiscal year audit by Harshwal & Company.

ACTION: After discussion, on a Motion by Director Alcalay, seconded by Director Rothberg, the Advisory Board of Directors voted to accept the 2019-20 fiscal year audit by Harshwal & Company. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Rothberg, and Evans.
NOES: 0
ABSENT: Bannister
ABSTAIN: 0

14. Review and approve the Preliminary Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2023-24.

Director Alcalay recommends the following:

- 1. Staff add an asterisk to the reserve balance section of the budget and include the MORPD reserve fund policy at the bottom of the page.*
- 2. Include more description detail to the restitution line item, so that it's known what the District is receiving restitution for.*

ACTION: After discussion, on a Motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the Preliminary Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2023-24. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Rothberg, and Evans.
NOES: 0
ABSENT: Bannister
ABSTAIN: 0

15. Review and approve the Preliminary Mission Oaks Recreation and Park District Assessment Budget (336B) for FY 2023-24.

ACTION: After discussion, on a Motion by Director Alcalay, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the Preliminary Mission Oaks Recreation and Park District Assessment Budget (336B) for FY 2023-24. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Rothberg, and Evans.
NOES: 0
ABSENT: Bannister
ABSTAIN: 0

16. Review and approve establishing Cesar Chavez Day as a District holiday.

Staff gives the Board updated wording to the MORPD Holiday Policy 2709, so the new policy will read as: The MORPD shall observe the holiday schedule set by Section 2.78.720 of the Sacramento County Personnel Ordinance. The exception is Columbus day which will be a floating holiday and one personal holiday, which MORPD currently receives.

ACTION: After discussion, on a Motion by Director Evans, seconded by Director Brown Todd, the Advisory Board of Directors voted to approve the new MORPD Holiday Policy 2709. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Rothberg, and Evans.
NOES: 0
ABSENT: Bannister
ABSTAIN: 0

17. Review and approve Establishing Juneteenth as a District holiday.

ACTION: No action was taken, due to the vote in action item 16, and the motion died.

AYES: 0
NOES: 0
ABSENT: 0
ABSTAIN: 0

18. Review and adopt the revised Vacation Policy 2704.

ACTION: After discussion, on a Motion by Director Alcalay, seconded by Director Rothberg, the Advisory Board of Directors voted to adopt the revised Vacation Policy 2704. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Rothberg, and Evans.
NOES: 0
ABSENT: Bannister
ABSTAIN: 0

19. Review and adopt the revised Refund Policy 4600.

ACTION: After discussion, on a Motion by Director Rothberg, seconded by Director Evans, the Advisory Board of Directors voted to adopt the revised Refund Policy 4600. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Rothberg, and Evans.
NOES: 0
ABSENT: Bannister
ABSTAIN: 0

20. Review and approve the proposal for the reorganizing of the Recreation Department.

The Board voted to move the action item to an informational item.

ACTION: After discussion, on a Motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to move the proposal for the reorganizing of the Recreation Department to an informational item. No roll call vote was taken.

AYES: 0
NOES: 0
ABSENT: 0
ABSTAIN: 0

Staff Comments/Reports: None.

Next Regular Meeting: Tuesday, April 11, 2023, at 6:00 pm. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

Adjourn: 7:28 pm.

Shayne Hawthorne

Shayne Hawthorne, Clerk of Board

April 11, 2023
Date