



**Agenda**

**Personnel Committee Meeting**

Friday, April 19, 2019 at 11am

Mission Oaks Community Center

4701 Gibbons Dr. Carmichael, CA 95608

**AGENDA**

**Members: Jerry Ontiveros and Barney Donnelly**

**Staff: Daniel Barton, Cindy P. Banville, Barry Ross, Debra Tierney**

*\*Denotes agenda items with attached information*

1. Approval of December 11, 2018 Personnel Committee Meeting Minutes\*
2. Old Business
  - a. Review Administrative Leave Policy for Exempt Employees
  - b. Review Compensatory Time Off Policy for Non-exempt Employees
3. New Business
  - a. Review Catastrophic Leave Donation Policy

This agenda was posted and available for public review at the District Office, 3344 Mission Avenue, Carmichael, CA 95608; at Mission Oaks Community Center, 4701 Gibbons Dr., Carmichael, CA 95608; and at Swanston Community Center, 2350 Northrop Way, Sacramento, CA 95825 at least 72 hours in advance of the Regular Meeting, in accordance with the Ralph M. Brown Act. The agenda is also available online at morpd.com. *Signed April 16, 2019, Debra Tierney, Clerk of the Board*



**Meeting Minutes**  
Personnel Committee Meeting  
Tuesday, December 11, 2018 at 4pm  
Mission Oaks Community Center  
4701 Gibbons Dr. Carmichael, CA 95608

**Staff Present:** Daniel Barton, Dan Giammona, Barry Ross,  
and Cindy Paredes-Banville  
**Committee Members Present:** Jerry Ontiveros  
**Absent:** Barney Donnelly

**Call to Order – 4:05 pm.**

1. Approval of September 6, 2018 Personnel Committee Meeting Minutes.

The minutes of September 6, 2018 were accepted as presented.

2. Old Business – Longevity Pay Policy

District Administrator explained that this policy was continued from a previous committee meeting and directed by the board to make the comparisons to other public agencies with similar language.

The committee discussed the procedure of granting the longevity step and about grandfathering in those employees already on staff.

3. New Business

- a. Public Agency Survey - Longevity Policy

Twenty-five surveys were sent to Park and Recreation agencies within Sacramento Valley and foothills. Six were completed and they include the agencies below.

City of Auburn  
City of Ceres  
Elk Grove Community Service District  
Fulton El Camino Recreation & Park District  
North Highlands Recreation & Park District  
Arden Park Recreation & Park District

The Committee agreed to send the policy to County Counsel for review and comments. Once Counsel reviews the policy it will be brought to the Board for inclusion into the policy manual.

**Adjourned - 4:40 pm**