



**Advisory Board of Directors  
Regular Meeting Minutes  
Tuesday, May 10, 2022, at 5:30 pm  
Via Zoom Meeting ID: 876 6345 6281**

- Call to Order:** 5:35 pm by Chairperson Evans.
- Pledge of Allegiance:** Announced by Chairperson Evans.
- Roll Call:**
- MORPD Directors Present:** Evans, Todd, Alcalay, Bannister and Rothberg.
- MORPD Staff Present:** Barton, Hichborn, Woodland, Curtola, Dahlberg, and Hawthorne.
- Public Present:** Anthony Hernandez and Ed Espinosa from Francisco and Associates.
- Chairperson's Comments:** Evans is excited to hear from the managers who attended the CPRS meeting in March and how they are going to apply what they learned to the District.
- Board Comments/Discussion:** Todd is excited for the Teen Advisory Board to start and to see what comes of it. Rothberg states that after two years of the COVID-19 pandemic it's nice to finally see MORPD flyers being sent home from schools. Alcalay commends Rothberg on serving as chairperson through the pandemic. Alcalay approves of the newly formatted staff reports, making them easier to read. Evans and Todd agree.
- Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.
- Public Comment:** None.
- Consent:**
1. Approval of April 12, 2022, Regular Board Meeting Minutes.
  2. Adopt Resolution 2022-06, Authorizing Remote Teleconference Meetings for May 15, 2022, to June 14, 2022.
  3. Mission Oaks Recreation and Park District Park Patrol Reports for April 2022 from Fulton El Camino Police, and Sacramento County Sheriff Off Duty Patrol.
  4. Monthly Budget Reports, March 1-31, Period 9, FY 2021-22.
  5. Administrative Division Report.
  6. Recreation Division Report.
  7. Parks Division Report.
  8. Staff Work Plans.

*Director Rothberg suggests, in response to the incident that happened in Maddox park on Saturday, April 2<sup>nd</sup>, staff add park signage containing phone numbers or website information for park patrons who may be in need of help or someone to talk to.*

*Alcalay agrees and suggests adding this component to the Districts signage plan.*

*The Board requests staff take time to research the idea and bring it back to the Board with their suggestions on how to incorporate this addition into the signage plan.*

**ACTION:** After discussion, on a Motion by Director Alcalay, seconded by Director Todd, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken.

AYES: Rothberg, Todd, Evans, Alcalay and Bannister.

NOES: 0

ABSENT: 0

ABSTAIN: 0

### **Information/Reports/Presentation:**

#### 9. District Administrator Report.

- Attendance of CPRS Conference Facilities Report.
- Attendance of CPRS Conference Recreation Report.

*Barton states Recreation and Parks managers will be giving an overview of the March CPRS conference.*

*Curtola states that five of the fulltime recreation staff attended the conference and three of those staff, Elle Lippold, Brandon Stoakley, and himself, were heavily involved in helping run the event.*

*Director Evans wants to know exactly how the classes at the conference are implemented in MORPD programs and events.*

*Curtola states that the conference has continued to be a most utilized tool by recreation staff that has helped create some of the Districts most popular programs. He notes the 2008 CPRS conference, that he attended, which eventually led him to creating Project Hype. Curtola states that his biggest take away from the March conference was that, not every program created is going to be cutting edge and that getting back to the basics can be just as effective.*

*Director Rothberg commends staff on all the work they have done with MORPD programs so far. Directors Bannister, Todd, and Alcalay applaud staff on well written reports and thank the staff for sharing what they learned while at the conference.*

*Hichborn states that the Parks staff were grateful to have been able to attend the conference for the first time.*

*Director Alcalay applauds Hichborn on a job well done contacting Knorr to fix the SCC Splash park which saved the district \$5,000.*

*All Directors applaud staff on well written and presented reports.*

**Discussion: None.**

**Action:**

10. Approve Resolution 2022-07 Declaring the Intention to Levy Assessments for Fiscal Year 2022-23 Preliminarily Approving the Engineer's Report and Providing Notice of Public Hearing of the Mission Oaks Recreation and Park District Parks and Recreation Maintenance and Improvement District.

*Director Alcalay states that he would like this staff report written, to be uniform with the others in the agenda, in the future.*

**ACTION:** After discussion, on a Motion by Director Rothberg, seconded by Director Bannister, the Advisory Board of Directors voted to approve Resolution 2022-07 Preliminarily Approving the Engineer's Report and Providing Notice of Public Hearing. A roll call vote was taken.

AYES: Rothberg, Todd, Evans, Alcalay and Bannister.

NOES: 0

ABSENT: 0

ABSTAIN: 0

**Staff Comments/Reports:** None.

**Closed Meeting:** 6:48-7:22 - One point was reported and is as stated bellow:

1. The Board has finalized the contract agreement regarding the District Administrator.

**Next Regular Meeting:** Tuesday, June 14, 2022, at 6:00 pm. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

**Adjourn: 7:23 pm.**

*Shayne Hawthorne*  
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Shayne Hawthorne, Clerk of Board

June 14, 2022  
Date