



**Advisory Board of Directors  
Regular Meeting Minutes  
Tuesday, August 1, 2023, at 6:00 pm  
Via Zoom Meeting ID: 825 3101 0067  
4701 Gibbons Drive, Carmichael, CA 95608**

- Call to Order:** 6:01 pm by Chair Pati Brown Todd.
- Pledge of Allegiance:** Announced by Chair Pati Brown Todd.
- Roll Call:**
- MORPD Directors Present:** Brown Todd, Alcalay, Bannister, Rothberg and Evans.
- MORPD Directors Absent:** None.
- MORPD Staff Present:** Barton, Woodland, Hichborn, Curtola, Friedrich, and Hawthorne.
- Public Present:** John Bosio of Merje.
- Chairperson's Comments:** Brown Todd thanks Alcalay for running the June meeting in her absence. Brown Todd goes on to thank parks maintenance staff for working hard during the recent hot weather. Brown Todd also welcomes new staff members Chelsey Adams and Derrick Erwing and congratulates Nicole Friedrich in her new position.
- Board Comments/Discussion:** None.
- Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.
- Public Comment:** None.
- Consent:**
1. Approval of June 13, 2023, Regular Board Meeting Minutes.
- ACTION:** After discussion, on a motion by Director Alcalay, seconded by Director Rothberg, the Advisory Board of Directors voted to approve June 13, 2023, Regular Board Meeting Minutes. A roll call vote was taken.
- AYES: Alcalay, Rothberg, and Evans.

NOES: 0  
ABSENT: 0  
ABSTAIN: Brown Todd and Bannister.

2. Monthly Budget Reports, May 1-31, Period 11, June 1-30, Period 12, and July 1-15, Period 13, FY 2022-23.

**ACTION:** After discussion, on a motion by Director Alcalay, seconded by Director Evans, the Advisory Board of Directors voted to approve the Monthly Budget Reports for Period 11, Period 12, and Period 13, FY 2022-23. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Bannister, Rothberg, and Evans.  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

**Information/Reports/Presentation:** None.

**Discussion:** None.

**Action:**

3. Review and approve the final signage plan design.  
*John Bosio of Merje presents the signage plan design.*

*Board members question what E paper is. Bosio clarifies that E paper is essentially a tablet affixed to a sign that states park information, which staff can change remotely. Board members question how those tablets will be protected in case of vandalism. Bosio notes that there are several options for securing the E paper tablets and that the Board and staff will need to decide on which option is best.*

*Staff notes that Merje is designing the signs, but MORPD will still need to go out to bid for a company to make the signs.*

*Board members applaud John Bosio on a well-done presentation.*

**ACTION:** After discussion, on a motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the final signage plan design. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Bannister, Rothberg, and Evans.  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

4. Review and approve renaming the Mission Oaks Community Center.  
*Curtola notes that Mission Oaks will be celebrating the Community centers 40<sup>th</sup> anniversary during the concert in the park set to be on September 24.*

*The Board questions how staff will be unveiling the new logo to park patrons. Staff mention that the new logo will be on the MORPD website, on social media pages, all printed ads, on business cards and in the upcoming recreation guide sent to members of the District.*

**ACTION:** After discussion, on a motion by Director Alcalay, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the installation of Dish Network equipment at Eastern Oak Park. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Bannister, Rothberg, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

5. Adopt the Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2023-24. *Barton presents Budget 336A to the Board.*

*Barton notes that a COLA of 3% was entered as a place holder in the budget but staff are asking for a 4% COLA due to rise in cost of living and to remain competitive in wages with surrounding park districts.*

*Director Rothberg questions how much the extra 1% would cost the District. Staff notes that the added 1% would be an additional \$18,475.*

*Directors Bannister and Alcalay state that they agree that 4% for a COLA is fair and appropriate.*

**ACTION:** After discussion, on a motion by Director Brown Todd, seconded by Director Bannister, the Advisory Board of Directors voted to adopt the Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2023-24. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Bannister, Rothberg, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

6. Adopt the Mission Oaks Maintenance and Improvement District Budget (336B) for FY 2023-24.

**ACTION:** After discussion, on a motion by Director Evan, seconded by Director Bannister, the Advisory Board of Directors denied adopt the Mission Oaks Maintenance and Improvement District Budget (336B) for FY 2023-24. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Bannister, Rothberg, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

**Staff Comments/Reports:** None.

**Next Regular Meeting:** Tuesday, September 12, 2023, at 6:00 pm. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing

should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

**Adjourn: 7:26 pm.**

*Shayne Hawthorne*  
\_\_\_\_\_  
Shayne Hawthorne, Clerk of Board

August 1, 2023  
Date