



**Facilities Committee Meeting
Minutes**

3 pm, Thursday, June 2, 2022
Via Zoom Meeting ID: 834 5425 7166

Staff: Daniel Barton, J.R. Hichborn, Rodney Dahlberg, Danny Curtola, Darren Woodland and Shayne Hawthorne.

Committee Members: Robert Evans and Michael Alcalay.

Members of the Public: None.

Call to order: 3:07 pm.

1. Review and approve Minutes from the March 31, 2022, Facilities Committee meeting.
Minutes approved.
2. Review work plan.
The Committee questions if there was a change that was agreed on that was going to be added to the work plans.

Staff notes that the Committee asked staff to include an asterisk that notes the meaning of the highlighted rows. Staff states that the addition was in the document however it must have been cutoff when converting the document. Staff assures the Committee that the change will be added to the next meetings workplans.

Staff notes that there are two items on the workplan that are past the completion date. Number one will be completed on June 10th and number four was completed earlier that day.

3. Review and forward to the Advisory Board, a proposal for a signage plan.
The Committee questions if staff has seen, in person, the work that GNU group has done in the Bay Area.

Staff states that they were wanting to hear from the Committee first if GNU group was going to be a viable option before sending staff down to the Bay Area. Staff notes that although they haven't seen GNU groups work in person, they were given a presentation by the company and have also spoken with the Superintendent for both Dixon and Tracey, who are happy with the work GNU Group did on their parks signs.

Staff reviews the staff report for the Committee and requests a direction that they would like it to be taken.

Director Evans suggests staff create an RFP for the signage plan, with basic information that the District is looking for in its signage standard. This will allow companies to bid on the job and give the District their options of what the signs will look like and how much it will cost.

Director Alcalay agrees and states that there has been a lot of progress on the idea, however staff and the Committee still aren't sure what exactly they want. Director Alcalay states that staff should keep our large cement signs that are distinguishable as MORPD and for the other signs in our parks have a design created that is simple, clean, easy to read, and constant for all the signs. Director Alcalay suggests staff do some research and be prepared to put an RFP together for the next Facilities Committee meeting. Director Alcalay requests staff attach a refined version of the signage placement layout to the RFP, so that it is understood what signs are going where.

Staff question if the Committee has a suggestion as to what the signs should look like.

The Committee gives an example of signs that they saw while visiting New York City parks. The Committee explains that the signs were plain, simple and could be easily read. The Committee adds that there needs to be an agreement met with the structures of the signs, the colors, and the design before everything can move forward.

The Committee thanks staff for listening to their recommendations.

4. Review and discuss the list of Capital Improvement Projects for fiscal year 22-23.

Staff states that the District will have a minimum of \$800,000 through Prop 68 grant funds and the Districts assessment and general funds that can be put towards the projects on the CIP list. Staff notes that the list of CIP's given are in a priority order of being completed, which staff hope to start next fiscal year.

The Committee questions if the District money being used to insert the DG walking trail and exercise equipment at SCC should be better used at another park that doesn't have quite as many amenities.

Staff notes that the money being used is not money from the Districts assessment or general fund but from the Prop 68 grant.

The Committee requests that staff include adding a footnote for the information specifying which projects are using which funds and bring that back to the committee during the next meeting.

Staff agrees.

Adjourned 4:00 pm