



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, June 12, 2018 at 6pm
Mission Oaks Community Center,
4701 Gibbons Drive, Carmichael, CA 95608**

Call to Order: 6pm by Chairperson Morin

Pledge of Allegiance: Led by Director Ontiveros

Roll Call:

MORPD Directors Present: Morin, Donnelly, Ontiveros and Nguyen

Director Nguyen enters at 6:35pm during the Recreation Report presentation

MORPD Directors Absent: Saastad

MORPD Staff Present: Barton, Paredes-Banville, Ross, Tierney, and Jane O'Neil

Public Present: Jack Harrison representing Carmichael Kiwanis
Erik Groen, Site Acquisition Specialist
Complete Wireless Consulting
Sonia Ortega, Consultant
SCI Consulting Group

Chairperson's Comments: None

Board Comments/Discussion: None

Public Comment: None

Information:

1. Correspondence.
2. Monthly Billing and Budget Report, FY 2017-18 Period 9, March 1-31 and Period 10, April 1-20, 2018.
3. District Administrators, Administrative Division and Parks Division report by Daniel Barton; Dan Giammona, Parks Superintendent will be starting Monday, June 18. Ken Matsumoto, Parks Supervisor is retiring, his last day will be Friday, June 15. TJ Newman will be returning June 18 for two weeks to assist in training Dan G. Staff will be having an ice cream social on Monday, June 18 from 3-4pm at the District Office for staff to meet Dan; we extend an invitation to the Advisory Board Members to stop by and meet Dan if they are available. At TJ Newman's last meeting his report suggested moving the vacant Parks Maintenance Worker I position to a PMWII position. Once Dan G. is on board staff will schedule an Ad Hoc meeting to discuss the positions in the Parks Division.

4. Administrative Division Report by District Administrator Barton.
5. Recreation Division Report by Superintendent Barry Ross. Barry introduces new staff member Jane O'Neil. A presentation by Barry Ross and Jack Harrison re: Recreation Van Program in place since January 2018. The program will run during the school year.

*Director Nguyen enters at 6:35pm during the Recreation Report presentation

6. Parks Division Report by District Administrator Barton.
7. Photos of Interest by staff.

Consent:

8. Approval of March 29, 2018 Regular Advisory Board Monthly Meeting Minutes.
9. Approval of May 8, 2018 Regular Advisory Board Monthly Meeting Minutes.

Action: On a Motion by Director Donnelly, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve the March 29, and the May 8, 2018 Regular Advisory Board Monthly Meeting Minutes with changes. Directors Morin, Donnelly, Ontiveros and Nguyen approve the motion. Director Saastad is absent.

Changes made to the May 8, 2018 Regular Advisory Board Monthly Meeting Minutes will include a change to item #8 where it is stated that "*Directors Morin, Donnelly, Ontiveros, Nguyen and Saastad approve the motion.*" The minutes stand corrected and should state "*Directors Morin, Ontiveros and Nguyen and approve the motion. Directors Donnelly and Saastad are absent.*"

Discussion:

10. Presentation by Sonia Ortega of SCI regarding the history of Mission Oaks Park and Recreation Maintenance and Improvement Assessment District.

Action:

11. Approval of Resolution No. 2018-02 of Intention to Continue to Levy Assessments for FY 2018-19, Preliminarily Approving the Engineer's Report and Providing Notice of Hearing of the Mission Oaks Park and Recreation Maintenance and Improvement Assessment District.

Action: On a Motion by Director Donnelly, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve Resolution No. 2018-02 of Intention to Continue to Levy Assessments for FY 2018-19, Preliminarily Approving the Engineer's Report and Providing Notice of Hearing of the Mission Oaks Parks and Recreation Maintenance and Improvement District.

A roll call vote shows:

Ayes: Directors Morin, Donnelly, Ontiveros and Nguyen
Nays: None
Absent: Director Saastad is absent.

12. Approve Delegation of Authority and Authorized Signature List.

Action: On a Motion by Director Ontiveros, seconded by Director Nguyen, the Advisory Board of Directors voted to approve Delegation of Authority and Authorized Signature List. Directors Morin, Donnelly, Ontiveros and Nguyen approve the motion. Director Saastad is absent.

13. Approve Resolution Declaring Equipment as Surplus to the Needs of the District.

Action: On a Motion by Director Nguyen, seconded by Director Donnelly, the Advisory Board of Directors voted to approve the Resolution Declaring Equipment as Surplus to the Needs of the District. Directors Morin, Donnelly, Ontiveros and Nguyen approve the motion. Director Saastad is absent.

14. Approve the Execution of an Agreement for a Telecommunications Facility Permit between Mission Oaks Recreation and Park District and Sacramento Valley Limited Partnership DBA as Verizon Wireless, LLC on District-Owned Property commonly known as Valley Oak Park located at 1150 Eastern Avenue in Sacramento (APN 289-0161-023, Portion)

No Action: After discussion the Advisory Board of Directors adjourn the meeting to June 19, 2019 at 6pm. The Advisory Board of Directors request staff asks John Ditto to attend the June 19 meeting to explain the process of selecting wireless companies to rent cell towers.

Staff Comments/Reports: None

Next Adjourned Meeting: Tuesday, June 19, 2018 at 6pm at Mission Oaks Community Center.

Adjournment: 8pm


Debra Tierney, Clerk of the Board

July 10, 2018
Date