



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, June 9, 2020 at 6pm
Via Zoom Meeting ID, 863 7051 0345**

- Call to Order:** 6:01pm by Chairperson Rothberg.
- Pledge of Allegiance:** Announced by Chairperson Rothberg.
- Roll Call:**
- MORPD Directors Present:** Rothberg, Nguyen, Evans and Todd.
Director Morin resigned May 28, 2020.
- MORPD Staff Present:** Barton, Banville, Ross, Hichborn, Tierney and Ballis.
- Public Present:** Jeanette Hynson of SCI Consulting.
- Chairperson's Comments:** Expresses his gratitude to all staff and volunteers at MORPD for their hard work creating new techniques to provide services to our community during this difficult time.
- Former Chairperson Rick Morin is relocating and has resigned effective May 28. Mr. Morin was appointed to the MORPD Advisory Board of Directors on September 27, 2016 to fill Seat #2 vacated by Debbie Price. He served as Vice Chair in 2017, and as Chairperson in 2018 & 2019. He served on the Finance Committee, the Recreation Program Committee and the Community relations Committee. Mr. Morin joined the board after the district purchased the land adjacent to Eastern Oak Park and been on the board during the redevelopment of Eastern Oak Park which included adding picnic areas, a dog park, playground equipment and was reopened in February 2018.
- Thanks members of the Advisory Board for giving him the opportunity to serve as Chairperson.
- Board Comments/Discussion:** Director Nguyen shared that she has communicated to District Administrator Daniel Barton and Recreation Superintendent Barry Ross a request for information about how they are re-creating programs for teens this summer. She is particularly interested in the high school aged kids. Barton indicated they are developing a program "Adopt a Park". From what was shared with her, it would be a fantastic program and she looks forward to hearing about it and seeing how it will develop because there is a need to reach out to that segment of teenagers.

Public Comment:

None.

Announcement by Chairperson: Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.

Information items:

1. Mission Oaks Recreation and Park District (MORPD) Park Patrol Reports for May 2020 by Parks Superintendent J.R. Hichborn. In addition to the report our service level by Sacramento County Sheriff's Deputies has been temporarily reduced. Deputies have been reassigned to the downtown area of Sacramento to assist with keeping the area safe during protests. Director Evans inquires about the rise in violations for drug paraphernalia and controlled substances in the parks. MORPD has kept its parks open during the pandemic, where other areas park districts have closed their gates, and businesses where some drug transactions take place have also closed; this leaves few places for people making transactions to go to, therefore they end up in our open parks. The closing of other parks reduces the amount of parks being patrolled so they may spend more time patrolling MORPD parks since they are open and accessible.
2. Monthly Budget Report, FY 2019-20 Period 10, April 1-30, 2020 by Finance Superintendent Cindy Paredes-Banville. Members of the Board inquire about certain line items in order to understand them better. Superintendent will email a glossary of budget terms to each member.
3. Administrative Division Report by District Administrator Daniel Barton. MORPD is following the guidelines set by Sacramento County Health Director. The State of California has now published guidelines for summer camps. This topic will be discussed during a meeting Thursday. He also thanks Recreation staff for coming up with several different plans depending on guidelines issued.
4. Recreation Division Report by Recreation Superintendent Barry Ross. Welcome Kendyle Lowe, she is our newest intern at MOCC. She was an intern at Disney, since they are closed MORPD will benefit from the 150 hours of community service which she will perform under Riva Ballis, Recreation Coordinator. Rental revenue is down, it is currently at 49% of our targeted revenue. We are still getting calls from users of our fields, they are receiving credits. Recreation program revenue is currently at 66% and was on pace to shatter the recreation revenue record for the district. Camps have been postponed and currently are hoping to start June 22. They were slated to start June 15; the first week of camp was to start June 15 has been cancelled. A drive through Preschool graduation is scheduled for tomorrow morning at the Lutheran Church of Our Redeemer at 9am, if anyone is interested in observing please feel free to attend. MORPD's preschool teacher Miss Nancy decided the kids need something to remember their preschool year by. The preschool families also surprised Miss Nancy today with a drive by car parade in front of her home. During the pandemic Miss Nancy has been conducting virtual Preschool. Thanks go out to Riva Ballis who has primarily been responsible for MORPD's virtual classes and has been hosting them with help from Cameron Wiggins and Shayne Hawthorne. The virtual classes have been the main source of MORPD's revenue during the COVID-19 pandemic period which some of our regular customers participate in. Chairperson Rothberg extends his thanks to Riva Ballis and Jill Bailey for being the unsung hero's for their exceptional customer service. His daughter Joy had been participating in the Intro to Theater class, at first it wasn't a good fit for her. After the class had rearranged a little, Riva reached out to Chairperson Rothberg to tell him of the changes and that it may be a better fit now for her. His daughter is now on her fifth class and loves it!
Director Todd also thanks the recreation team for being so creative during this time.
District Administrator Barton also thanks Barry, Rodney, Nicole F., Danny, Cameron and Riva for all of the planning for the future they are doing.
5. Parks Division Report by Parks Superintendent J.R. Hichborn.

Consent item:

6. Approval of May 11, 2020 Regular Board Meeting Minutes.

Action: After discussion, on a Motion by Director Todd, seconded by Director Nguyen, the Advisory Board of Directors voted to approve the Consent item. Directors Rothberg, Nguyen, Evans and Todd approve the motion.

Discussion items:

7. July 28, 2020 Advisory Board of Directors monthly meeting.

Action items:

Open Public Hearing 7:09pm for the Mission Oaks Recreation and Park District Parks Maintenance and Recreation Improvement District.

Public Comment:

8. Approve Resolution 2020-03 Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2020-21 for the Mission Park Maintenance and Recreation Improvement District.

Closed Public Hearing at 7:11pm for the Mission Oaks Recreation and Park District Parks Maintenance and Recreation Improvement District.

Action: After discussion, on a Motion by Director Nguyen, seconded by Director Evans, the Advisory Board of Directors voted to approve Resolution 2020-03, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2020-21 for the Mission Park Maintenance and Recreation Improvement District. Directors Rothberg, Nguyen, Evans and Todd approve the motion.

9. Appointment of Advisory Board Member to Finance Committee.

Action: After discussion, on a Motion by Director Evans, seconded by Director Nguyen, the Advisory Board of Directors voted to appoint Director Todd to the Finance Committee. Director Todd will be removed from one of the two she is currently sitting on in the near future. Directors Rothberg, Nguyen and Evans. Director Todd abstains.


2020 Chairperson:	Jeff Rothberg
2020 Vice Chair:	Nghia Nguyen
2020 Clerk:	Robert Evans
2020 Finance Committee:	Nguyen and Todd
2020 Recreation Committee:	Nguyen and Todd
2020 Facilities Committee:	Rothberg and Evans
2020 Personnel Committee:	Evans and Todd
2020 Sacramento Parks Foundation:	Rothberg

Staff Comments/Reports:

Finance Superintendent Cindy Paredes-Banville announces her retirement, she will leave September 5, 2020.

Next Regular Meeting: Tuesday, July 14, 2020. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the July 14, 2020, public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

Adjournment: 7:15 pm



Debra Tierney, Clerk of Board

July 14, 2020
Date

Advisory Board of Directors
Updated Officers and Committee Assignments June 9, 2020

OFFICERS

Chairperson
Vice-Chairperson
Clerk

Jeff Rothberg
Nghia Nguyen
Robert Evans

COMMITTEE ASSIGNMENTS

Recreation Program Committee: Directors **Nguyen** (chair) and **Todd** with District Administrator, Daniel Barton and Superintendent of Recreation, Barry Ross (lead staff person)

Finance Committee: Directors **Nguyen** (chair) and **Todd** with District Administrator, Daniel Barton and Superintendent of Finance, Cindy Paredes-Banville (lead staff persons)

Facilities Committee: Directors **Rothberg** (chair) and **Evans** with District Administrator, Daniel Barton and Superintendent of Parks, J.R. Hichborn (lead staff persons)

Personnel Committee: Directors **Evans** (chair) and **Todd** with District Administrator, Daniel Barton and Superintendent of Finance, Cindy Paredes-Banville (lead staff person)

Sacramento Parks Foundation: Director (**Rothberg**) with District Administrator, Daniel Barton