



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, November 14, 2017 at 6pm
Mission Oaks Community Center,
4701 Gibbons Drive, Carmichael, CA 95608**

Call to Order: 6pm by Chairperson Nguyen

Pledge of Allegiance: Led by Director Saastad

Roll Call:
MORPD Directors Present: Nguyen, Donnelly, Saastad and Ontiveros

MORPD Directors Absent: Morin

MORPD Staff Present: Barton, Newman, Paredes-Banville, McAdam and Tierney

Public Present: None

Chairperson’s Comments: Chairperson Nguyen would like to host a Holiday party for staff and will be in contact with District Administrator Barton.
Director Saastad attended the Pasta Feed on November 4, 2017, commented positively about the event and attendees.
Director Donnelly inquired about two policies that had been presented to the Advisory Board in January 2017; both policies had been referred back to committees but have not been presented back to the Board. District Administrator Barton will report to the Board in January 2018 on the status of the policies.

Board Comments/Discussion: None

Public Comment: None

Information:

1. Correspondence by staff.
2. Monthly Billing and Budget Report, FY 2017-18 Period 3, September 1-30, 2017 presented by Director Paredes-Banville.
3. District Administrators Report by Daniel Barton, he thanked Directors Morin and Saastad for serving one year on the Board and Directors Nguyen and Donnelly for reapplying for their second terms; Director Ontiveros was also thanked for attending the Park Tour with the Oversight Committee. The tour included Eastern Oak Park and Sierra Oaks, which is nearly complete.
Eastern Oak Park Grand Opening is currently scheduled for January 27, 2018; Chairperson Nguyen requests that the press release announcing the Grand Opening event include information from Supervisor Peters.

Sierra Oaks PTA is working with the District to reopen Sierra Oaks Park during the spring of 2018. Sacramento Parks Foundation received a grant from SMUD for the land on Bell Street. The land will be turned over to the Sacramento Parks Foundation. Once the park is complete the land will be gifted to MORPD, and we will maintain the park from then on. Chairperson Nguyen requests an estimate of annual costs to be prepared and presented to the Board. The estimate should show the cost of maintaining the park.

All members of the Board are invited to the staff potluck luncheon at MOCC on November 16 at noon.

4. Administrative Division Report by Director Paredes-Banville.
5. Recreation Division Report by Director McAdam.
6. Parks Division Report by Director Newman, Eastern Oak Park is nearing completion. Several items that are the Districts responsibility and not part of the contract include the sign at the front of the property, the playground and exercise equipment. These projects will be started soon after the contractor vacates the job site. The County of Sacramento has informed staff that the District needs to provide a new sidewalk and lights before the contractor is finished.

Repaving of Eastern Avenue and constructing the turn lane into the park will commence during the summer of 2018, the County was waiting for federal funding.

7. Photos of Interest by staff.

Consent:

8. Approval of October 10, 2017 Regular Advisory Board Meeting Minutes.
9. Approval of October 26, 2017 Special Advisory Board Meeting Minutes.

Action: On a Motion by Director Saastad, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve the consent calendar with changes to the October 26 Special Meeting Minutes. Directors Nguyen, Donnelly, Ontiveros and Saastad approve the motion with changes. Director Morin was absent.

Change requested in the October 26, 2017 Special Advisory Board Meeting Minutes include, *items #1 and #2 were combined and approved together in one vote.*

Action:

10. Approve Renewal of Custodial Services Contract

Action: On a Motion by Director Donnelly, seconded by Director Saastad, the Advisory Board of Directors voted to approve the motion to renew the Custodial Services Contract. Directors Nguyen, Donnelly, Ontiveros and Saastad approve the motion. Director Morin was absent.

11. Approve Renewal of Landscape Management Services Contract

Action: On a Motion by Director Donnelly, seconded by Director Saastad, the Advisory Board of Directors voted to approve the motion to renew the Landscape Management Services Contract with

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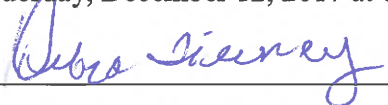
Jensen Landscape Services. Directors Nguyen, Donnelly, Ontiveros and Saastad approve the motion. Director Morin was absent.

The Advisory Board is explicit in stating it does not automatically approve increases to contracts but for 2018 has approved a 5% increase for Jensen Landscape Services.

Staff Comments/Reports: None

Next Regular Meeting: Tuesday, December 12, 2017 at 6pm at Mission Oaks Community Center.

Adjournment: 6:42pm



Debra Tierney, Clerk of the Board

January 9, 2018

Date

