



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, February 9, 2016 at 6:30 pm
Mission Oaks Community Center, 4701 Gibbons
Drive, Carmichael, CA**

Directors Present: Nguyen, Donnelly, Ontiveros and Alcalay
Staff Present: Harrison, Newman, Ross, Banville, Tierney, McAdam and Nicole Friedrich
Absent: Price
Public Present: Larry Bain CPA, and Jerri Petersen of SCIP

1. **Call to Order:** The Regular meeting of the Mission Oaks Recreation and Park District Advisory Board of Directors was called to order at 6:30 pm by Chairman Nguyen.
2. **Pledge of Allegiance:** Led by Director Donnelly
3. **Chairperson's Comments:**
4. **Public Comment:** None
5. **Information:**
 - A. Mission Oaks Community Center (MOCC) Report by Terri McAdam
 - B. Sheriffs Community Impact Program (SCIP) Check Presentation by Jerri Petersen
 - C. Correspondence and Press
 - D. Monthly Billing and Budget Report, Period 6 December 1-31, 2015 by Director Paredes-Banville
 - E. Maintenance Activity Report by Director TJ Newman
 - F. Recreation Program Report by Director Barry Ross
 - G. Mission North Park Nature Trail dedication event February 11, 2016
 - H. Photos of Interest by Director Ross
6. **Action:**
 - A. **Consent**
 1. Approval of January 12, 2016 Advisory Board Minutes

Action: On a motion by Director Alcalay, seconded by Director Ontiveros, the Board approves the January 12, 2016 Advisory Board Minutes. The motion was approved by Chairperson Nguyen, Directors Donnelly, Ontiveros and Alcalay; Director Price is absent.
 - B. **Discussion:**
 1. Approval of FY 2014-15 Audit

Action: On a motion by Director Alcalay, seconded by Director Donnelly, the Board accepts the FY 2014-15 Audit. The motion was approved by Nguyen, Donnelly, Ontiveros and Alcalay; Director Price is absent.

2. Advisory Board Committee reports and approval of revised Committee Mission Statements

Action: On a motion by Director Alcalay, seconded by Director Ontiveros, the Board approves the revised Committee Mission Statements for the Facilities and the Community Relations Committees as presented. The motion was approved by Chairperson Nguyen, Directors Donnelly, Ontiveros and Alcalay; Director Price is absent.

Mission statements of the Committees can be revised by committees at any time as necessary.

3. Approval of sole-source purchase request for trash and recycling containers and a truck-mounted lift from Sybertech

Action: On a motion by Director Donnelly, seconded by Director Ontiveros, the Board approves the sole source purchase request for trash and recycling containers and a truck-mounted lift from Sybertech. The motion was approved by Chairperson Nguyen, Directors Donnelly, Ontiveros and Alcalay; Director Price is absent.

7. **Discussion only:**

8. **Board Comments/Reports:**

9. **Staff Comments/Reports:**

10. **Next Regular Meeting:** Tuesday, March 8, 2016 at 6:30 pm at Mission Oaks Community Center

Adjournment: 8:25pm Debra Tierney March 8, 2016
Debra Tierney, Clerk of the Board Date