



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, February 11, 2020 at 6pm
Mission Oaks Community Center
4701 Gibbons Drive, Carmichael, 95608**

- Call to Order:** 5pm by Chairperson Morin.
- Pledge of Allegiance:** Led by Director Morin.
- Roll Call:**
- MORPD Directors Present:** Morin, Rothberg, Nguyen and Evans.
- MORPD Directors absent:** Director Nguyen exited after Brown Act Training.
- MORPD Staff Present:** Barton, Banville, Ross, Hichborn, and Tierney.
- Public Present:** Rick Heyer, Sacramento County Counsel; Craig Fechter CPA, Fechter & Company; Matthew Duarte, Executive Director of California Association for Park and Recreation Indemnity (CAPRI).
- Chairperson's Comments:** Welcomes new Advisory Board Member Robert Evans.
- Board Comments/Discussion:** Director Evans is looking forward to serving the District and residents.
- Public Comment:** None.

Training:

1. Brown Act Training by Sacramento County Counsel, Rick Heyer, 5-5:45pm.

Discussion:

2. Discussion/presentation of information regarding Assembly Bill 5, Independent Contractors by Matthew Duarte, Executive Director of CAPRI 6:20-6:50pm. Currently Districts are keeping practices with the ABC test for Independent Contractors; if the District's core service is not providing what the instructor is practicing, they comply with the ABC test.
3. Discussion of FY 2018 and FY 2017 Audit Reports by Craig Fechter taken out of order at 5:50-6:20pm. The Statement of Revenues, Expenditures and Changes in Fund Balances appear on page 14 & 15. The reason for the difference between 2018 and 2017 Salaries and Benefits is because the District paid to Sacramento County Employees Retirement System (SCERS) \$848,000 for a pay-back of retirement contributions for part time employees.

Short Break taken at 6:50pm. Director Nguyen exits for the remainder of the meeting.

4. Discussion Re: Change to Reduced Fees Policy 12300-D by Recreation Superintendent, Barry Ross. Staff presents recommended changes to the Reduced Fees Policy. Some San Juan Unified School District schools have instituted a policy where the entire school receive free lunches. MORPD offers a 50% reduction in program fees if the participant is eligible for a reduced price for lunch or a free lunch at school. Staff is recommending a change in the information required from a participant to become eligible to receive a reduction of program fees. The Advisory Board would like more information to make an informed decision.
5. Discuss Parks and Recreation Maintenance and Improvement District 2020-21 Levy Administration Proposed Timeline. Next month the Resolution Directing Preparation of the Engineers Report for Mission Oaks Parks and Recreation Maintenance and Improvement District will be presented for approval.
6. Discuss the 2020 Advisory Board of Directors Proposed Meeting Schedule.

Action:

7. Adopt the 2020 Advisory Board of Directors Proposed Meeting Schedule.

Action: After discussion, on a Motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the 2020 Advisory Board of Directors Proposed Meeting Schedule. Directors Morin, Rothberg and Evans approve the motion. Director Nguyen is absent.

8. Adopt Administrative Leave Policy.

This item will be continued to March 10, 2020.

Consent:

9. Approval of January 14, 2020 Regular Meeting Minutes.

Action: After discussion, on a Motion by Director Rothberg, seconded by Director Evans, the Advisory Board of Directors voted to approve the Consent agenda. Directors Morin, Rothberg and Evans approve the motion. Director Nguyen is absent.

Information:

10. Mission Oaks Recreation and Park District (MORPD) Park Patrol Reports for January 2020 by Parks Superintendent, J.R. Hichborn.
11. Monthly Billing Report, Period 6, December 1-31, 2019 by Finance Superintendent, Cindy Paredes-Banville.
12. Administrative Services Division Report by Finance Superintendent, Cindy Paredes-Banville. A Finance Committee will be scheduled to review the FY 2020-21 Preliminary Budget. The Budget will be presented for approval in March. The Preliminary Budget is due to Sacramento County by March 20, 2020. Lisa Paredes, Office Assistant is retiring February 29 after 19 years with the district.

13. Recreation Division Report by Recreation Superintendent, Barry Ross. The Adulting 101 class is going well, the participants are touring the U.C. Berkeley campus on February 18. On Saturday February 8, Project Lifelong hosted a dinner thanking all donors. During the Thank You Dinner, MORPD was one of two partners that received recognition. Sean LaTour and Mike Saigeon both spoke about how MORPD is in front of the curve, that our staff embraced his program and made it successful. Sean LaTour received an award from Senator Nielson for his service to the youth.

14. Parks Division Report by Parks Superintendent, J.R. Hichborn. The Splash Park project is moving along quickly. Staff will be bringing the approval of the project contract to an upcoming meeting. The selection of a contractor will be vetted through the process that was presented to the Advisory Board in October 2019. Staff is communicating with neighboring park districts to discuss obtaining proposals for repairs of the pickle ball courts, it is not realistic to resurface the courts, as they will be deteriorated by next summer.

15. Photos of Interest by staff.

Staff Comments/Reports:

Next Regular Meeting: Tuesday, March 10, 2020 at 6pm at Mission Oaks Community Center.

Adjournment: 7:30 pm Debra Tierney May 12, 2020
Debra Tierney, Clerk of Board Date