



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, April 7, 2020 at 6pm
Via Zoom Meeting ID, 465 461 011**

Call to Order: 6pm by Chairperson Morin.

Pledge of Allegiance: Led by Director Rothberg.

Roll Call:

MORPD Directors Present: Morin, Rothberg, Nguyen, Evans and Todd.

MORPD Staff Present: Barton, Banville, Ross, Hichborn, and Tierney.

Public Present: None.

Chairperson's Comments: Welcomes new Advisory Board Member Pati Todd.

Board Comments/Discussion: Director Todd thanked everyone for being so gracious under unusual circumstances. Pati has been serving on the Oversight Committee at MORPD and has worked with State Parks for 20 years and has lived locally for 12 years and is delighted to serve.

Director Rothberg and Todd thanks MORPD staff for the incredible job under they are doing in difficult times. They have kept the board and the community informed. Commends staff for setting up the virtual recreation center, the community outreach for people in need by distributing meals and contacting our senior customers by phone during this social isolation period.

Public Comment: None.

Announced: Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.

***Denotes agenda items with attached information**

Information:

1. Mission Oaks Recreation and Park District (MORPD) Park Patrol Reports for February/March 2020.
2. Monthly Billing/Budget Report, FY 2019-20 Period 7 and 8, January 1-31, and February 1-29, 2020.
3. Administrative Division Report.
4. Recreation Division Report.
5. Parks Division Report.

Consent:

6. Approval of March 10, 2020 Regular Board Meeting Minutes.
7. Accept FY 2016-17 and 2017-18 Annual Financial Reports.

Action: After discussion, on a Motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the Consent agenda. Directors Morin, Rothberg, Nguyen and Evans approve the motion. Director Todd abstains since she was not in attendance.

Discussion:

8. Discussion of Advisory Board Officers and Committee position assignments 2020.
9. Discussion of Swanston Splash Park project.
All bids were rejected by staff due to the cost. District Administrator suggests a Facility Committee Meeting to discuss items in this project.

Action:

10. Approval of Resolution 2020-01 Directing Preparation of the Engineers Report for Mission Oaks Parks and Recreation Maintenance and Improvement District.

Action: After discussion, on a Motion by Director Rothberg, seconded by Director Todd, the Advisory Board of Directors voted to approve the Resolution 2020-01 Directing Preparation of the Engineers Report for Mission Oaks Parks and Recreation Maintenance and Improvement District. Directors Morin, Rothberg, Nguyen, Evans and Todd approve the motion.

11. Approve Preliminary Mission Oaks Recreation and Park District Budget (336A) for FY 2020-21.

Action: After discussion, on a Motion by Director Evans, seconded by Director Nguyen, the Advisory Board of Directors voted to approve the Preliminary Mission Oaks Recreation and Park District Budget (336A) for FY 2020-21. Directors Morin, Rothberg, Nguyen, Evans and Todd approve the motion.

12. Approve Preliminary Mission Oaks Parks and Recreation Maintenance and Improvement District Budget (336B) for FY 2020-21.

Action: After discussion, on a Motion by Director Rothberg, seconded by Director Evans, the Advisory Board of Directors voted to approve the Preliminary Mission Oaks Parks and Recreation Maintenance and Improvement District Budget (336B) for FY 2020-21. Directors Morin, Rothberg, Nguyen, Evans and Todd approve the motion.

Chairperson Morin has requested that the term in the Assessment budget, 336b, under the Revenue section, "Cell Tower Lease" to be removed from the Assessment budget and added to the General Fund 336a budget. He also requests that staff bring to the May Advisory Board of Directors meeting the opinion received confirming the districts ability to deposit grant reimbursement back into the Assessment budget.

Staff Comments/Reports: District Administrator Barton thanks the entire board for their help during this time of COVID-19. Superintendent Barry Ross informs the board that since writing his report, the San Juan School District has closed schools for the remainder of the year due to COVID-19 and teaching remotely. Recreation programs that have been cancelled include the youth sports, MORPD preschool program, After School Adventures that is based at Swanston Community Center. Also, SJUSD Bridges program has closed, we have been notified that the grant monies for the Bridges program will continue to pay the Bridges staff through the end Mission Oaks Recreation and Park District
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of the school year. Staff have added a Virtual Recreation center link to our website. Some exercise classes may resume on Zoom meetings; we have seven (7) classes ready to start that will generate some revenue for the district.

Next Regular Meeting: Tuesday, May 12, 2020 at 6pm at Mission Oaks Community Center or online via Zoom meetings.

Adjournment: 7:20 pm Debra Tierney May 12, 2020
Debra Tierney, Clerk of Board Date