



**Facilities Committee Meeting  
Minutes**

4 pm, Tuesday, December 14, 2022 Via  
Zoom Meeting ID: 897 8331 6944

**Staff:** Daniel Barton, J.R. Hichborn, Debra Tierney, Rodney Dahlberg,  
Danny Curtola, Darren Woodland and Shayne Hawthorne

**Committee Members:** Robert Evans and Michael Alcalay

Call to order: 4 pm

1. Review and approve Minutes from the October 28, 2021 Facilities Committee meeting.  
*Minutes approved.*
2. Approve 2022 Facility Committee meetings schedule.  
*Schedule approved*  
*Committee comments that meeting once a month is necessary for 2022 due to upcoming projects but might not be needed in 2023.*
3. Review security services RFP.  
*Committee notes that they are concerned about a security person with a weapon/firearm and that they would like the Districts private security personnel to be more of goodwill ambassadors at the Parks. Committee suggest allowing the FECRPD and Sheriffs to manage bigger issues.*  
*Staff mentions that security services are valuable when it comes to minor instances in the Parks such as off leash dogs and people in the parks after hours. Staff notes that a downside to having the security guards is that they can't issue citations and aren't treated as respectfully as the sheriffs.*  
*Committee asks when other security services operate at the District. Staff notes that the Sheriffs work three 6-hour shifts in the spring and summer and two 6-hour shifts in the fall and winter and FECRPD work a dedicated set of hours a year.*  
*The Committee believes that all three security services serve a different purpose and therefore are all needed.*  
*The Committee and staff discuss the dates and times during a week the private security company should be monitoring the District parks and which parks need to be monitored the most. The Committee suggests reducing FECRPD hours to allow for the increased hours of a private security service.*  
*The Committee recommends bringing to the full Board a 1-year contract with an optional 2nd-year after evaluation for Monday through Friday 6 hours a day.*
4. Discuss vacant land on Hurley Way.  
*Staff recaps that a member of the public brought purchasing the vacant land on Hurley Way and Bell Street to the Boards attention at the last meeting.*

*Staff mentions that the member of the public wanted a parklet built to help parents walking their kids to school. Staff mentions construction for the land could cost from \$500,000 to 1 million. Committee recommends staff write a letter with our Board Chairperson Director Rothberg, informing the owners of the land that the District.*

5. Review and forward to the full Advisory Board, implementing the signage plan for \$30,000 for FY 2022-23.

*Staff explains the recommendation the Finance Committee made to amend the signage plan from a consecutive 3-year plan to a year-by-year plan that will need to be brought back and approved by the Advisory Board each year. Staff was also directed to create a table of parks that need their signs changed.*

*The Committee agrees with the Finance Committee's recommendation and decides on which parks will have their signs changed first from the table staff created.*

*The Committee recommends to staff getting an engineer to create the design of the signs, then bringing it back to the Committee for approval, eventually creating an RFP where contractors can bid on the project.*

6. Select Shrubs for Eastern Oak Park.

*Staff reached out to the Districts landscaping company for recommendations on shrubs for EOP. Staff notes they recommended Photinia.*

*The Committee agrees with recommendation.*

*Committee members applaud staff on an excellent meeting.*

***Adjourned 5:16 pm***