



**Facilities Committee Meeting  
Minutes**

2 pm, Tuesday, February 17, 2022 Via  
Zoom Meeting ID: 899 7432 4958

**Staff:** Daniel Barton, J.R. Hichborn, Rodney Dahlberg, Danny Curtola, Darren Woodland  
Nicole Friedrich and Shayne Hawthorne.

**Committee Members:** Robert Evans and Michael Alcalay.

**Members of the Public:** Nisha.

Call to order: 2 pm

1. Review and approve Minutes from the December 14, 2021, Facilities Committee meeting.  
*Minutes approved.*
2. Discuss parks projects work plan.  
*Staff requests input from Board members regarding new Parks work plan.  
The Committee recommends adding in milestones to the notes section, clarification of target completion date, and sorting the plan into sections by park and then by completion date.*
3. Review and forward to the Advisory Board, approving the Odell Engineering proposal for a comprehensive signage plan design.  
*Staff states that the cost for the signage plan design was more than expected.  
Staff propose taking the signage design to a sign manufacturing company to find out if they would offer different prices than that of Odell Engineering. The Committee agrees to the idea.  
Staff notes that a CPRS conference will be held in March and that they will speak with the vendors present to find a potential sign manufacturing company.  
The Committee requests a 1-day pass to attend the conference and the program containing the list of CPRS vendors.  
The Committee suggests reaching out to CPRS and the County of Sacramento for referrals on companies.  
The Committee suggest tabling the discussion until the next scheduled Facilities Committee meeting when staff will have been able to receive information from the CPRS conference.*
4. Review and forward the list of CIPs with quotes to the Finance Committee.  
*Staff explain that they are hoping to get the list of projects finished next FY. Staff notes that the list is in order of priority and want to know if the Committee has any recommendations on changing the order these projects are completed in.  
The Committee inquires if staff have received quotes for each project and what the cost of the projects list is all together. Staff notes that they have not gotten exact prices for each project, but the amounts listed are estimates. Staff states that the list of projects, as a whole, would cost around \$1.1 million.*

*The Committee recommends matching the LED sign going in at Eastern Oak Park to the design of the new signage plan that will be implemented next FY.*

*The Committee recommends that the picnic shelter going in at Swanston, have an artistic design or install a piece of public art near it to make the structure look nicer. Staff notes that the kids camp at Swanston had designed the water shed for the new Splash Park and questions if this is what the Committee is suggesting. The Committee agrees that is what they are recommending.*

*The Committee questions the cost for the new entrance at the District Office. Staff states that this change is needed to keep the building ADA and the price listed was for moving the entire entrance of the building. Staff states that once they determine the plan for the entrance, they will bring the project back to the Committee with exact prices.*

5. Discuss the potential acquisition of the vacant lot at 2291 Hurley Way.

*Staff states that they worked with the Advisory Board Director to create the letter for the owners of the lot.*

*Staff notes that the Hurley Way lot currently has a sale pending and will hold onto the letter waiting for an outcome of the sale.*

***Adjourned 4:52 pm***