MISSION OAKS
RECREATION & PARK DISTRICT

Mission Oaks Recreation and Park District
2026 Field Rental Information

General Information and Rules

Mission Oaks rents out the following parks for sport use:

Park	Address	Soccer/Lacrosse	Basketball	Tennis	Futsal	Pickleball	Baseball
Ashton	4251 Ashton Dr.	X	X	X			
Eastern Oak	3127 Eastern Ave.	X			X	X	
Gibbons	4701 Gibbons Dr.	X	X	X		X	
Orville Wright	2331 St. Marks Way	X					
Shelfield	1849 Suffolk Way	X		X			
Swanston	2350 Northrop Ave	X	X	X		X	
Valley Oak	1150 Eastern Ave						X

- All field rental applications must be submitted to Danny Curtola at dcurtola@morpd.com or by mail to 3344 Mission Ave. Carmichael CA 95608.
- Submitting a Rental Application does not guarantee your reservation. Reservations are only booked after the following steps are complete:
    - Organization is in good standing with the District
    - Application is received and dates of availability are confirmed
    - Payment and insurance are submitted
    - Permit is issued to renter
- Rental requests must be made a minimum of 3 weeks in advance, and no further than one year in advance.
- Rental requests can be made for a maximum of 12 months in length, depending on availability of fields. Rental requests are limited to the calendar year.
- Mission Oaks fields are rentable throughout the year; however, some fields close during the winter months for repair and maintenance. We will not rent fields during the closure periods. Additionally, Mission Oaks reserves the right to close fields at any time for required maintenance. Staff will make every effort to reschedule dates due to closures, but refunds/credits will not be given.
- Most fields are rentable 7 days per week from Dawn to Dusk. Please be aware that none of our fields have any form of evening lighting.
- Amplified sound is only allowed if requested by the renter and approved by the district. Failing to get permission for amplified sound may result in the permit being canceled and/or future permits being denied to the organization.
- Renters are responsible for all clean up and waste removal
- Rentable storage lockers are available in some parks. With permission from District staff, sport equipment (soccer goals, nets, etc.) may be stored in the park during the rented season.
- Regardless of rental dates approved by the District, fields can never be used 24 hours after rainy/wet or extreme heat/dangerous air quality conditions. The District will not refund any renters for fields closed to weather or AQ.
- No maintenance shall be done to fields/facilities without permission from the District
- Renter is responsible for all guests' behavior. Violence, excessive drinking, loud behavior and unsupervised children are not permitted and will not be tolerated. Guests must adhere to all District policies and procedures. The Mission Oaks Recreation and Park District may cancel any rental for violations of disturbing the peace laws.

- If applicable, any and all local/state/federal regulations (in place for Covid-19 or other health and human safety concerns) must be followed by the rental group at all times. Failure to comply will result in the immediate cancellation of rental permits with no refund.
- Rental groups are not allowed to post any form of marketing (signage, banners, fliers, yard signs) without getting permission from district staff. Unauthorized marketing material will be removed and disposed of without warning.
- Storing equipment, supplies, storage lockers, porta potties is not allowed without permission from staff. Unauthorized supplies or equipment will be removed and disposed of without warning.
- Any special requests that require staff permission should be noted in the rental application, or can be sent to Danny Curtola, Recreation Manager at dcurtola@morpd.com .

ELIGIBLE PROGRAMS

The Park District follows a priority system for reserving fields as follows:

First Priority: District Programs, Classes and Events
Second Priority: Partnering Organizations
Third Priority: Previous year's renters in good standing with the District
Fourth Priority: New group renters (Competitive, Recreational, and non-profit leagues or clubs)

The District will consider the following guidelines when determining an organization's eligibility for the field allocation process:

COMPETITIVE PROGRAMS

- A non-profit youth sports organization exclusively serving youth 19 years and younger.
- Organization is comprised of at least five teams.
- Coaches are primarily licensed professionals.
- Coaches may be paid.
- The organization evaluates and selects players with the intent of creating the most competitive teams possible.
- Private leagues requesting usage for practice only will still be charged for a comp level rental.

RECREATION PROGRAMS

- A non-profit youth sports organization exclusively serving youth 19 years and younger.
- Organization is comprised of at least five teams.
- Coaches are primarily volunteers.
- Organization does not make player cuts – all registrants play.
- The organization evaluates and drafts or assigns players with the intent of creating evenly matched teams.
- Each player receives a minimum amount of mandated playing time except for reasons of injury, illness or discipline.
- Program is held during the sport's primary recreation season, defined as follows:
    - Baseball / Softball: February – July
    - Lacrosse: January – May
    - Rugby: December – May
    - Soccer: July – November

NOTE: Any "select, all-star or travel" programs, despite being affiliated with a normal "Rec" league will fall under and be charged for "Comp" rates.

Mission Oaks reserves the right to investigate sport leagues to ensure they are permitted for the correct type of league.

Insurance Requirements

1. The (**USER/RENTER**) shall indemnify, defend, and hold harmless MISSION OAKS RECREATION AND PARK DISTRICT, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the **(USER/RENTER)'s** use or occupancy of a facility or property controlled by the MISSION OAKS RECREATION AND PARK DISTRICT, unless solely caused by the gross negligence or willful misconduct of MISSION OAKS RECREATION AND PARK DISTRICT, its officers, employees, or agents.

2. General liability insurance: The **(USER/RENTER**) shall procure and maintain, for the duration of the use period contemplated herein, commercial general liability insurance with coverage at least as broad as Insurance Services Office Form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability

    a. Such insurance shall name MISSION OAKS RECREATION AND PARK DISTRICT, its officers, employees, agents, and volunteers as additional insureds prior to the use of the facility. The (**USER/RENTER**) shall file certificates of such insurance with the MISSION OAKS RECREATION AND PARK DISTRICT, which shall be endorsed to provide thirty (30) days' notice to the MISSION OAKS RECREATION AND PARK DISTRICT of cancellation or any change of coverage or limits. If a copy of the insurance certificate is not on file prior to the event, the MISSION OAKS RECREATION AND PARK DISTRICT may deny access to the facility.

    b. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the MISSION OAKS RECREATION AND PARK DISTRICT's self-insurance pool.

    c. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the (**USER/RENTER**) maintains higher limits than the minimums shown above, the MISSION OAKS RECREATION AND PARK DISTRICT requires and shall be entitled to coverage for the higher limits maintained by the (**USER/RENTER)**. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to MISSION OAKS RECREATION AND PARK DISTRICT.

    d. Concurrent with the execution of this Athletic Field Reservation Application, the applicant shall provide Mission Oaks Recreation and Park District with a *Certificate of Insurance* with an endorsement naming the MISSION OAKS RECREATION AND PARK DISTRICT as "additionally insured".

A. INSPECTION AND USE OF PREMISES

Prior to each and every use of the Premises, **USER/RENTER** shall conduct a thorough inspection of the Premises, including all turf areas, to confirm the conditions of the Premises are acceptable to **USER/RENTER** and that the conditions of the Premises are safe for the use intended by USER/RENTER. **USER/RENTER** shall immediately notify MISSION OAKS RECREATION AND PARK DISTRICT of any condition(s) deemed by USER/RENTER to pose a risk of injury to persons using the Premises. USER/RENTER's use of the Premises, with or without the inspection required herein, shall be deemed USER/RENTER's acceptance of the condition of the Premises and acceptance of full responsibility for any and all claims stemming from a condition existing on the Premises.

B. WAIVER OF SUBROGATION

The Facility User's General Liability and Workers' Compensation policies are to be endorsed to waive all rights of subrogation against Recreation and Park District. The Facility User's insurance must provide a Waiver of Transfer of Rights of Recovery Against Others to Us endorsement at least as broad as ISO CG 24 04 with the MISSION OAKS RECREATION AND PARK DISTRICT, its Directors, Officers, Agents, Volunteers, and Employees scheduled on the endorsement.

C. PRIMARY AND NONCONTRIBUTORY

Insurance provided must be primary and noncontributory and include an endorsement at least as broad as ISO CG 20 01 as respects the MISSION OAKS RECREATION AND PARK DISTRICT, its Directors, Officers, Agents, Volunteers, and Employees. Any insurance or self-insurance maintained by the District, its Directors, Officers, Agents, Volunteers, and Employees shall be excess of the Facility User's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

D. COMPLIANCE WITH ALL APPLICABLE LAW, RULES, & REGULATIONS

1. A (**USER/RENTER)** shall comply with all local, state, and federal laws and regulations related to the use of the facility and public gatherings.
2. The (**USER/RENTER)** agrees to abide by all applicable local, federal, and state accessibility standards and regulations.
3. The (**USER/RENTER)** further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.
4. MISSION OAKS RECREATION AND PARK DISTRICT reserves the right to immediately revoke (**USER/RENTER)**'s right to use of the facility under this agreement should (**USER/RENTER)** fail to comply with any provision of this section.

E. FORCE MAJEURE

1. Force Majeure Events: Notwithstanding anything to the contrary contained in this agreement, the MISSION OAKS RECREATION AND PARK DISTRICT shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism,

regulation of any public authority, and other causes beyond their control. The (**USER/RENTER**) waives any right of recovery against MISSION OAKS RECREATION AND PARK DISTRICT and the (**USER/RENTER**) shall not charge results of "acts of God" to MISSION OAKS RECREATION AND PARK DISTRICT its officers, employees, or agents.

D. Primary and Non-Contributory Insurance Language Information-

COMMERCIAL GENERAL LIABILITY
CG 20 01 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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RECREATION & PARK DISTRICT

2026 Athletic Field Rental Application

Organization: _____ **Website:**_____

Type of Activity or Event: _____

FACILITY REQUESTED: _____ **Date of Application:** _____

Single Event: Date: _____ from: _____ AM/PM to: _____ AM/PM

Serial Events: From: _____ to _____ from: _____ AM/PM to _____ AM/PM
(Date) (Date)

(Detailed schedule of serial events or programs must be attached, or provided as soon as determined)

Person in Charge of Activity:_____

I have read, understand and agree to all General Information and rules listed above: (Initial) _____

Email:_____ **Primary Phone**: _____

Mailing Address: _____

Alternate Person in Charge: _____

Email: _____ **Primary Phone**: _____

Mailing Address: _____

Is this event open to the general public? Yes: ____ No: ____ Is there an admission charge? No__ Yes___
Amount: _____

Dates and times when use of amplified sound (voice___ and/or music ___) is requested:

FEES

Comp/Select	Seasonal reservation per facility for youth programs that are select/competitive	$30/hour
Recreational	Seasonal reservation per facility for youth recreational/ instructional programs	$20/hour
Single Use	Single day reservation per (1) field or (1) court (futsal, tennis, pickleball or basketball court).	$150/day
Storage Locker		$25/month