



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, January 14, 2020 at 6pm
Mission Oaks Community Center
4701 Gibbons Drive, Carmichael, 95608**

- Call to Order:** 6pm by Chairperson Morin.
- Pledge of Allegiance:** Led by Director Rothberg.
- Roll Call:**
- MORPD Directors Present:** Morin, Rothberg and Nguyen.
- MORPD Staff Present:** Barton, Banville, Ross, Hichborn, and Tierney.
- Public Present:** Robert Evans, recently appointed Advisory Board Member. Citizens Oversight Committee Members Nick Bloise, Pati Brown Todd and Linda Grant.
- Chairperson's Comments:** Thanks to staff members Miranda Nelson, Nicole Friedrich and Barry Ross for organizing and inviting the Advisory Board members to the Holiday party after the holidays. Directors Morin and Rothberg attend with their families and enjoyed the event and game.
- Board Comments/Discussion:** Director Nguyen requests staff add to the agenda in February for discussion the topic of Assembly Bill 5; also, thanks to Robert Evans for volunteering his time to serve on the MORPD Advisory Board of Directors.
- Public Comment:** None

Information:

1. Mission Oaks Recreation and Park District (MORPD) Park Patrol Reports for December 2019 by Parks Superintendent, J.R. Hichborn. After hours activity at Eastern Oak Park should subside now that locks for the gates are in place. Staff have received calls from community members regarding homeless camping at Hazelwood Greens; staff have acted and have not observed homeless in the park, nor are they leaving garbage or belongings behind. The caller requests that staff lock the gate closed at night, but the District will not lock the gate. If the caller surfaces again, she will be invited to the Advisory Board meeting to speak to the Board.
2. Monthly Billing Report, Period 5, November 1-30, 2019 by Finance Superintendent, Cindy Paredes-Banville.
3. Administrative Services Division Report by District Administrator Daniel Barton and Finance Superintendent Cindy Paredes-Banville. The Preliminary Budget for FY 2020-21 is being created; the

Finance Committee will need to meet in March to review it and it will go to the Board in April. Staff are reviewing the last final draft of the audits for FY 2016-17 and FY 2017-18 and will bring them to the February meeting for approval. A Request for Qualifications (RFQ) will go out in February for the next audit. Chairperson Morin requests that an update of the two outstanding audits be placed on the February agenda for discussion.

4. Recreation Division Report by Recreation Superintendent Barry Ross. The Kiwanis Club of Carmichael gave a \$400 grant to the MORPD Preschool program; 6 scooters were purchased for the students. The teens Adulting 101 program started; during the first class, participants completed new hire paperwork as they would in a new job. Tonight, the teens will select a special event that they will work on as a team. The Kiwanis member are also volunteering their time at the classes. They bring a vast amount of skills to assist the teens.

Director Rothberg comments on the dinner, Feed the Hungry event at Swanston Community Center, he thinks this is a great idea and would love to bring him into an Advisory Board Meeting to thank him.

Faith Legacy Church had 40 Thanksgiving meals to give out and asked Danny Curtola to assist in finding families in need of a meal.

5. Parks Division Report by Parks Superintendent J.R. Hichborn. In addition to the Parks Division Report, the Splash Park plans have been submitted to the County for approval; once they are approved, MORPD can issue a Request for Proposal (RFP).

Orville Park will receive new equipment in the next fiscal year. Later this year, staff will coordinate a barbeque and invite the community so that staff can get input on designs submitted for equipment. The Oversight Committee will be invited to the event.

Staff is researching different methods to resurface the deteriorating pickle ball courts at Eastern Oak Park. Director Nguyen requested that staff contact other districts in the area to inquire about their needs. Several years ago, MORPD and other local districts contacted several contractors to inquire about a discount if they committed to having several courts being resurfaced, and a significant discount was given to the districts. Superintendent Hichborn will bring this topic up at his meeting with park personnel from other local districts on February 5.

Splash Park renovations and ADA improvement plans have been submitted to the County for approval. Once plans have made it through the permitting process, a Request for Proposal can be published for each project. There are two separate projects occurring at Swanston Park: Splash Park renovations and ADA improvements. The two projects will complement each other.

6. Photos of Interest by staff.

Consent:

7. Approval of December 10, 2019 Regular Meeting Minutes.

Action: After discussion, on a Motion by Director Nguyen, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the Consent agenda. Directors Morin, Nguyen and Rothberg approve the motion.

Discussion:

8. Discussion RE: Annual Park Tour Report from November 17, 2019 by staff. Oversight Committee members Linda Grant, Pati Brown Todd and Nick Bloise attending. They toured some parks on

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November 17 with staff and Director Rothberg. The committee shared ideas detailed in the written report, their goal is trying to determine how to balance serving the new populations and current populations. District Administrator Daniel Barton thanks the committee members and staff for organizing the tour and follow up.

The committee suggests that branding be higher on the priority list along with amenities that will attract people to use our parks, replacing heritage oak trees, and forming partnerships. The rest can be prioritized and added to the CIP.

9. Discussion RE: Upcoming Brown Act Training. After discussion, training will be held prior to the Advisory Board of Directors meeting at 5pm on February 11.
10. Discussion RE: Call to Action by District Administrator Daniel Barton. An electronic version of the questionnaire will be sent to the Advisory Board along with the questions that were sent to staff to answer. Continue to update the Board each month.

Action:

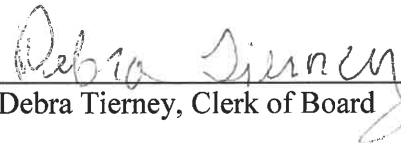
11. Adopt the proposed 2020 Meeting Schedule for the Advisory Board of Directors.

July and August are challenges for Director Rothberg. Staff will move this item to February and update the Board with potential meeting date changes.

Staff Comments/Reports: None

Next Meeting: Tuesday, February 11, 2020 at 5pm at Mission Oaks Community Center.

Adjournment: 7:03 pm


Debra Tierney, Clerk of Board

February 11, 2020
Date