



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, April 12, 2022, at 6 pm
Via Zoom Meeting ID: 824 8055 1916**

- Call to Order:** 6 pm by Chairperson Evans.
- Pledge of Allegiance:** Announced by Chairperson Evans.
- Roll Call:**
- MORPD Directors Present:** Evans, Todd, Alcalay, Bannister and Rothberg.
- MORPD Staff Present:** Barton, Hichborn, Woodland, Tierney, Curtola, Dahlberg, and Hawthorne.
- Public Present:** None.
- Chairperson's Comments:** Evans states it's nice to see everyone in person for the first time in two years.
- Board Comments/Discussion:** Alcalay approves of the new Zoom aspect added to the in-person meeting and would like it brought to the Personnel Policy Committee to have it added into the Policy. Director Todd states that it is being explored by state legislature. Director Bannister and Rothberg agree with Director Alcalay. Director Bannister states he is happy to be serving on the MORPD Board.
- Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.
- Public Comment:** None.
- Consent:**
1. Approval of March 8, 2022, Regular Board Meeting Minutes.
 2. Adopt Resolution 2022-04, Authorizing Remote Teleconference Meetings for April 15, 2022, to May 15, 2022.
 3. Mission Oaks Recreation and Park District Park Patrol Reports for March 2022 from Fulton El Camino Police, and Sacramento County Sheriff Off Duty Patrol.
 4. Monthly Budget Reports, February 1-28, Period 8, FY 2021-22.
 5. Administrative Division Report.
 6. Recreation Division Report.
 7. Parks Division Report.
 8. Staff Work Plans.

ACTION: After discussion, on a Motion by Director Alcalay, seconded by Director Todd, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken.

AYES: Rothberg, Todd, Evans, Alcalay and Bannister.

NOES: 0

ABSENT: 0

ABSTAIN: 0

Information/Reports/Presentation:

9. District Administrator Report (Verbal)

Barton thanks staff for taking time to research, purchase equipment, and set up the room for our hybrid meetings.

Director Rothberg questions what staff is doing to support and provide resources for community members in our parks that need help. Staff will discuss different resources that can be provided and will bring it back to the Board.

Woodland states that the main project he is working on at the moment is finishing the 2019 audit and converting the previous year's audits from hard copies to digital. Woodland states that he has been working with Harshwal & Company to complete the audits. He hopes to complete the audit within the next two weeks. Director Todd applauds Woodland on taking the time to update these reports.

Curtola and Dahlberg announce upcoming events and programs: summer camps are popular and filling up, basketball season is coming to an end, weekly dances at MOCC are at an all-time high, the Spring Carnival for kids will be May 21st, and Unity in the Community hosted by Sacramento Sheriffs will be at Gibbons Park on May 22nd.

Director Alcalay requests staff reports be modeled after the Recreation division report, changing the layout and meeting minutes to bullet points to make it easier to read. Staff states they will test the change for a few weeks.

10. Facilities Committee Report (Verbal)

Director Alcalay reviews what was discussed at the Facilities Committee meeting.

Director Alcalay requests the 3-year signage plan be finished before any of the Board members terms are up. Staff states that the first phase of the project can be completed by 2022-23.

Director Todd suggests reconstructing the Mission Oaks Logo before the new signage plan is implemented.

Discussion: None.

Action:

11. Approval of Resolution 2022-05 Directing Preparation of the Engineer's Report for the Mission Oaks Parks and Recreation Maintenance and Improvement District for Fiscal Year 2022-23.

ACTION: After discussion, on a Motion by Director Alcalay, seconded by Director Todd, the Advisory Board of Directors voted to approve Resolution 2022-05 Directing Preparation of the Engineer's Report. A roll call vote was taken.

AYES: Rothberg, Todd, Evans, Alcalay and Bannister.

NOES: 0

ABSENT: 0

ABSTAIN: 0

12. Award Security Services Contract to Tiger Security.

Director Alcalay requests changes be made to the Contract before it is signed.

Correcting the mistake regarding three years in the Tiger Security proposal.

Add item "H" on Exhibit E-Schedules "Officers shall carry MORPD business cards to hand out to park guests".

Add item "I" on Exhibit E-Schedules "the Parks Superintendent shall spend two hours a month patrolling the parks with security personnel."

ACTION: After discussion, on a Motion by Director Alcalay, seconded by Director Rothberg, the Advisory Board of Directors voted to award the Security Services Contract to Tiger Security. A roll call vote was taken.

AYES: Rothberg, Todd, Evans, Alcalay and Bannister.

NOES: 0

ABSENT: 0

ABSTAIN: 0

Staff Comments/Reports: None.

Closed Meeting: 7:20-8:47 - *Four points were reported and are as stated below:*

- 1. The Board is developing an annual review process for the District Administrator.*
- 2. The Board approves to extend the District Administrators contract for three years.*
- 3. Add a closed session established to start at 5:30pm for the next Advisory Board meeting in May, to discuss the goals and objectives of the District Administrator.*
- 4. The District Administrators goals and objectives will be attached as an addendum to the contract once it's completed.*

Next Regular Meeting: Tuesday, May 10, 2022, at 5:30 pm. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

Adjourn: 8:49 pm.

Shayne Hawthorne

Shayne Hawthorne, Clerk of Board

April 12, 2022
Date