



**Advisory Board of Directors  
Regular Meeting Minutes  
Tuesday, August 6, 2024, at 6:00 p.m.  
Via Zoom Meeting ID: 827 9788 1768  
4701 Gibbons Drive, Carmichael, CA 95608**

- Call to Order:** 6:00 p.m. by Chair Michael Alcalay.
- Pledge of Allegiance:** Announced by Chair Michael Alcalay.
- Roll Call:**
- MORPD Directors Present:** Alcalay, Bannister, Rothberg, Todd, and Evans.
- MORPD Directors Absent:** None.
- MORPD Staff Present:** Barton, Hichborn, Curtola, Friedrich, Woodland, and Hawthorne.
- Public Present:** Julie Gabele and Craig Gifford.
- Chairperson’s Comments:** Chairperson Alcalay announces Director Brian Bannister is resigning from his chair on the MORPD Advisory Board. Alcalay thanks Bannister for his time on the Board.
- Board Comments/Discussion:** Director Bannister thanks the Board and staff for his time on the Board and for caring for the MORPD community.

**Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.

**Public Comment:** None.

**Consent:**

1. Approval of June 11, 2024, Regular Board Meeting Minutes.
2. Mission Oaks Recreation and Park District Park Patrol Reports for June 2024 from Fulton El Camino Police and Sacramento County Sheriff Off Duty Patrol and June and July 2024 from Tiger Security.
3. Monthly Budget Reports, May 1-31, Period 11, June 1-30, Period 12, and July 1-15, Period 13, FY 2023-24.
4. Administrative Division Report.
5. Recreation Division Report.
6. Parks Division Report.
7. Staff Work Plans.

**ACTION:** After discussion, on a motion by Director Evans, seconded by Director Todd, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken.

AYES: Alcalay, Bannister, Rothberg, Todd, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

**Information/Reports/Presentation:** None.

**Discussion:** None.

**Action:**

10. Review and approve updates to MORPD wage scales.

*Director Rothberg requests the number of staff in each position be included in the wage scales.*

*Director Alcalay requests tabling the conversation regarding the Recreation Supervisor position until staff can gather the following information:*

- 1. Note where it is stated that Recreation Supervisors must make double the amount of minimum wage.*
- 2. Note where it states that the minimum wage is going up to \$17 an hour.*

*Director Rothberg requests staff provide the updated job descriptions for the Recreation Analyst, Recreation Admin, and Admin Analyst positions, to the Advisory Board.*

**ACTION:** After discussion, on a motion by Director Alcalay, seconded by Director Bannister, the Advisory Board of Directors voted to approve updates to MORPD wage scales excluding the recreation supervisor, with a dollar increase to the Recreation Analyst, Recreation Admin, and Admin Analyst positions bringing the starting pay up to \$25 for the Recreation Admin and \$24 for the Recreation Analyst and Admin Analyst positions with this increase set to start on August 24, 2024. A roll call vote was taken.

AYES: Alcalay, Bannister, Rothberg, Todd, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

8. Review and adopt the Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2024-25.

Public comment: Gabele regarding allocating funds specifically for Valley Oak Park maintenance.

*Director Alcalay requests a detailed description be added to the Safety Program line item.*

*Directors ask staff to provide a COLA history, with their dollar amounts included, for MORPD and neighboring park districts.*

*Director Alcalay states any position included in the wage update will not receive the 2% COLA.*

**ACTION:** After discussion, on a motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to adopt the Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2024-25 as is. A roll call vote was taken.

AYES: Alcalay, Bannister, Rothberg, Todd, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

9. Review and adopt the Mission Oaks Maintenance and Improvement District Budget (336B) for FY 2024-25.

Public comment: Gabele regarding allocating funds specifically for Valley Oak Park maintenance.

**ACTION:** After discussion, on a motion by Director Evans, seconded by Director Bannister, the Advisory Board of Directors voted adopt the Mission Oaks Maintenance and Improvement District Budget (336B) for FY 2024-25. A roll call vote was taken.

AYES: Alcalay, Bannister, Rothberg, Todd, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

11. Award the Security Services contract to Tiger Security.

**ACTION:** After discussion, on a motion by Director Bannister, seconded by Director Rothberg, the Advisory Board of Directors voted to Award the Security Services contract to Tiger Security. A roll call vote was taken.

AYES: Alcalay, Bannister, Rothberg, Todd, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

**Staff Comments/Reports:**

*Alcalay requests that staff update the RFP procedures to include that one Board member must sit on the RFP interview panel, and bring it to the next Advisory Board meeting.*

**Next Regular Meeting:** Tuesday, September 10, 2024, at 6:00 p.m. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

**Adjourn: 7:03 p.m.**

*Shayne Hawthorne*  
Shayne Hawthorne, Clerk of Board

September 10, 2024  
Date