



**Advisory Board of Directors
Regular Monthly Meeting Minutes
Tuesday, February 12, 2019 at 6pm
Mission Oaks Community Center
4701 Gibbons Drive, Carmichael, 95608**

- Call to Order:** 6pm by Chairperson Morin.
- Pledge of Allegiance:** Led by Director Nguyen.
- Roll Call:**
- MORPD Directors Present: Morin, Donnelly, Nguyen, Rothberg and Ontiveros.
- MORPD Directors Early Exit: Nguyen exits at 7:20pm after voting on Action Item #9.
- MORPD Staff Present: Barton, Paredes-Banville, Ross, Giammona and Tierney.
- Public Present: Elizabeth Johnson, President of Eastern Oak Pickleball Club and Kathy Rothberg.
- Chairperson's Comments:** Chairperson Morin welcomed new Advisory Board Member Jeff Rothberg.
Director Nguyen needs to leave early and will exit after voting on action item #9.
- Board Comments/Discussion:** After watching a news story on Channel 10, Director Donnelly asked about the District's practice using herbicides in parks. The contractor, Jensen Landscaping, currently post signs 72 hours prior to spraying and removes the signs once the spray is dry on foliage and is no longer dangerous.
Director Rothberg thanks staff for the opportunity to become an Advisory Board Member.
- Public Comment:** Elizabeth Johnson, President of the Eastern Oak Pickleball Club requests to be placed on the March Advisory Board Agenda for discussion. The pickleball group would like to propose maintenance and lighting suggestions. Elizabeth will forward her documentation to the Advisory Board by February 25 for District Administrator Barton to review.
- Closed Meeting:** 6:16pm the public meeting adjourned to closed session.

Closed Meeting:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Gov. Code section 54957(b)(1) District Administrator

Re-Open Meeting:

7:15pm the public meeting re-opens.

Information: (7:20pm)

1. Monthly Billing and Budget Report, FY 2018-19 Period 6, December 1-31, 2018 presented by staff.
Director Donnelly suggests that the budget is presented to the Advisory Board in a more detailed summary fashion.
2. District Administrators Report by Daniel Barton is deferred to discussion items below.
3. Administrative Division Report by Cindy Paredes-Banville. The Finance Committee needs to schedule a meeting to review the FY 2019-20 Preliminary Budget prior to the March 12 Advisory Board Meeting. Fechter and Company will be presenting the audit report for FY 2016-17. Staff would like to schedule a park tour with the Advisory Board and the Oversight Committee in March or April. Director Ontiveros suggests that the park tour include a visit to other parks in other districts to see what they are doing. Staff tours other parks on occasion throughout the year and will invite Advisory Board Members along when tours are scheduled.
4. Recreation Division Report by Barry Ross. Sean LaTour from Project Lifelong will be giving a follow up presentation on April 9. Staff have noticed since switching to mailing our Rec Guide, our attendance has improved. The Sweet Heart Ball was held today (February 12) at Mission Oaks Community Center; Director Ontiveros complimented Laura Bell for her part decorating the auditorium.
5. Parks Division Report by Dan Giammona. The Gibbons Park Irrigation project is moving right along the controllers were installed recently and by the end of March the project should be completed.
The Gibbons Park Pathways project has been delayed due to the recent rain and could end up 60 days behind, but it should be completed in April. Staff will reevaluate the progress in 30 days.

Discussion: (7:45pm)

6. Discussion of Park Impact Fee Nexus Study and Five-Year Findings Report. Blair Aas, Director of Planning Services' from SCI Consulting presents information regarding the Park Impact Fee Nexus Study and the Five-Year Findings Report that needs to be completed and submitted to the Board of Supervisors by December 2019. One report will be an updated Nexus Study. The other report will be a Five-Year Findings Report, which includes an audit of the use of park impact fees in the past 10 years to ensure the fees were used appropriately in compliance with the fee program.
7. Discussion of the Districts contract with SCI Consulting to provide Engineering Services in early 2018. The contract is to prepare an Engineers Report for FY 2018-19, FY 2019-20 and FY 2020-21. Staff and the Advisory Board expressed dissatisfaction in July when the Resolution of Intention to Continue to Levy Assessments for FY 2018-19, Preliminarily Approving the Engineer's Report and Providing Notice of Hearing of the Mission Oaks Parks and Recreation Maintenance and Improvement District was brought back to the Advisory Board because a SCI staff member failed to post the public notice. In addition, the Advisory Board did not want to state the full amount to levy, as it could mislead the District residents in believing it was the amount being adopted.

Consent: (8:05pm)

8. Approval of January 22, 2019 Regular Board Meeting Minutes.

Action: After discussion, on a Motion by Director Donnelly, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve the Consent items. Directors Morin, Donnelly, Ontiveros and Rothberg approve the motion. Director Nguyen is absent.

Action:

9. Proposed Contract Renewal for District Administrator Daniel Barton.

Action: (7:15pm) After discussion, on a Motion by Director Nguyen, seconded by Director Donnelly, the Advisory Board of Directors voted to recommend to the Board of Supervisors the proposed renewal of a contract for District Administrator Daniel Barton. Directors Morin, Donnelly and Nguyen approve the motion. Director Ontiveros opposes the motion. Director Rothberg abstains since this is his first meeting.

10. Election of Advisory Board Officers and Committee Assignments 2019.

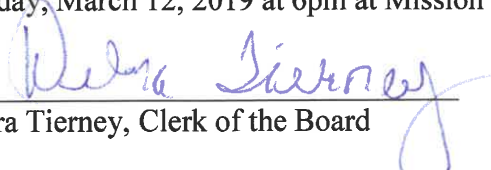
Action: (8:07pm) After discussion, on a Motion by Director Donnelly, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the proposed 2019 Advisory Board Officers and Committee Assignments with changes. Directors Morin, Donnelly, Ontiveros and Rothberg approve the motion. Director Nguyen is absent.

Changes include adding Jeff Rothberg as Clerk and appointing him to the Facilities Committee and the Sacramento Parks Foundation as the MORPD Advisory Board Representative.

Staff Comments/Reports:

Next Regular Meeting: Tuesday, March 12, 2019 at 6pm at Mission Oaks Community Center.

Adjournment: 8:10 pm


Debra Tierney, Clerk of the Board

March 12, 2018
Date