



**Advisory Board of Directors  
Special Board Meeting Minutes  
Thursday, October 18, 2018 at 6pm  
Swanston Community Center,  
2350 Northrop Ave., Sacramento 95825**

**Call to Order:** 6pm by Vice Chairperson Donnelly

**Pledge of Allegiance:** Led by Vice Chairperson Donnelly

**Roll Call:**

MORPD Directors Present: Donnelly, Nguyen and Ontiveros

MORPD Directors Absent: Morin

MORPD Staff Present: Barton, Paredes-Banville, Ross, Giammona and Tierney

Public Present: None

**Chairperson's Comments:** None

**Board Comments/Discussion:** Director Ontiveros requests that Fran Nicolos be honored at the Grammy's Dance at Mission Oaks Community Center.

**Public Comment:** None

**Information:**

1. Correspondence by staff.
2. Monthly Billing and Budget Report, FY 2018-19 Period 2, August 1-31, 2018 presented by staff.
3. District Administrators Report by Daniel Barton; awaiting quotes to be submitted for the parks user study Director Donnelly has requested.
4. Administrative Division Report by Cindy Paredes-Banville; a Personnel Meeting will be scheduled soon once information is gathered from how other agencies are applying longevity policy.
5. Recreation Division Report by Barry Ross.  
Project Lifelong skating program is in progress at Swanston Park afterschool on Mondays and Wednesdays. There are several girls participating in this program.
6. Parks Division Report by Dan Giammona; announces that Chris Tolomeo has been promoted to the vacant Facilities Technician position. The two vacant Parks Maintenance positions are open until November 2.
7. Photos of Interest by staff.

**Consent:**

- 8. Approval of September 11, 2018 Regular Advisory Board Monthly Meeting Minutes.

**Action:** After discussion, on a Motion by Director Nguyen, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve the September 11, 2018 Regular Advisory Board Monthly Meeting Minutes. Directors Donnelly and Ontiveros and Nguyen approve the motion. Director Morin is absent.

**Discussion:**

- 9. Appointment of Citizens’ Oversight Committee members.

Director Barton announces that staff has received nine (9) applications. A Facilites Meeting will be scheduled to review the applications. Once the committee has reviewed the applications, they will bring them to the Advisory Board in December.

**Action:**

- 10. Accept Bid and Award Contract for the Gibbons Park Irrigation System Upgrade.

**Action:** After discussion, on a Motion by Director Nguyen, seconded by Director Ontiveros, the Advisory Board of Directors voted to accept bid and award the contract for the Gibbons Park Irrigation System Upgrade. Directors, Donnelly, Nguyen and Ontiveros approve the motion. Director Morin was absent.

- 11. Approve Construction Cost Estimates for Phase II of the Gibbons Park Pathway Plans and Specifications and approve the project to proceed to bid.

**Action:** After discussion, on a Motion by Director Nguyen, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve construction cost estimates for Phase II of the Gibbons Park Pathway Plans and Specifications and approve the project to proceed to bid. Directors Donnelly, Nguyen and Ontiveros approve the motion. Director Morin was absent.

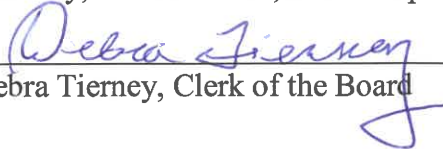
- 12. Adopt Policy 5901 Memorial Tree Program replacing Policy 5901 Memorials and Honorariums.

**Action:** After discussion, on a Motion by Director Ontiveros, seconded by Director Nguyen, the Advisory Board of Directors voted to Adopt Policy 5901 Memorial Tree Program replacing Policy 5901 Memorials and Honorariums. Directors Donnelly, Nguyen and Ontiveros approve the motion. Director Morin was absent.

**Staff Comments/Reports:** None

**Next Regular Meeting:** Tuesday, November 13, 2018 at 6pm at Mission Oaks Community Center.

**Adjournment: 6:30 pm**

  
\_\_\_\_\_  
Debra Tierney, Clerk of the Board

November 13, 2018  
Date