



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, March 29, 2018 at 6pm
Mission Oaks Community Center,
4701 Gibbons Drive, Carmichael, CA 95608**

- Call to Order:** 6pm by Chairperson Morin
- Pledge of Allegiance:** Led by Director Nguyen
- Roll Call:**
- MORPD Directors Present: Nguyen, Morin, Donnelly, Saastad and Ontiveros
- MORPD Staff Present: Barton, Newman, Ross, Paredes-Banville and Tierney
- Public Present: Craig Fechter CPA
- Chairperson's Comments:** None
- Board Comments/Discussion:** Director Ontiveros thanked staff for doing such a good job. The reopening event at Eastern Oak Park was great.
- Public Comment:** None
- Information:**
1. Correspondence by staff.
 - 2.. Monthly Billing and Budget Report, FY 2017-18 Period 7, January 1-31, 2018 presented by staff.
 4. District Administrators Report packet presented by Daniel Barton.
 5. Administrative Division Report by Cindy Paredes-Banville. All Advisory Board Members were sent an Ethics training course from Target Solutions please complete it by the end of April.
 6. Recreation Division Report by Barry Ross, he announces upcoming events.
 7. Parks Division Report by TJ Newman. Thanks the Parks staff for all of the extra work they have assisted with to prepare for the reopening of Eastern Oak Park.

8. Photos of Interest by staff.

Consent:

9. Approval of February 13, 2018 Regular Advisory Board Monthly Meeting Minutes.

Action: On a Motion by Director Saastad, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve the February 13, 2018 Regular Advisory Board Monthly Meeting Minutes with changes. Directors Morin, Donnelly, Ontiveros, Nguyen and Saastad approve the motion.

Changes made to the February 13, 2018 Regular Advisory Board Monthly Meeting Minutes will include a change to item #9 where it is stated that Saastad will not be able to discuss SB5 due to her employment status with the State; Director Saastad does not work for the State, she is privately employed by the labor union but will still have a conflict of interest with SB5, now Prop 68.

Action:

10. Award IT Services Contract.

Action: On a Motion by Director Donnelly, seconded by Director Saastad, the Advisory Board of Directors voted to Award IT Services Contract with Symmetry. Directors Morin, Saastad, Donnelly, Ontiveros and Nguyen approve the motion.

11. Accept FY 2015-16 Audit Report.

Action: On a Motion by Director Saastad, seconded by Director Nguyen, the Advisory Board of Directors voted to Accept FY 2015-16 Audit Report. Directors Morin, Saastad, Donnelly, Ontiveros and Nguyen approve the motion.

12. Approve Preliminary Mission Oaks Recreation and Park District Budget (336A) for FY 2018-19.

Action: On a Motion by Director Nguyen, seconded by Director Saastad, the Advisory Board of Directors voted to Approve Preliminary Mission Oaks Recreation and Park District Budget (336A) for FY 2018-19. Directors Morin, Saastad, Donnelly, Ontiveros and Nguyen approve the motion.

13. Approve Preliminary Mission Oaks Parks and Recreation Maintenance and Improvement District Budget (336B) for FY 2018-19.

Action: On a Motion by Director Nguyen, seconded by Director Saastad, the Advisory Board of Directors voted to Approve Preliminary Mission Oaks Parks and Recreation Maintenance and Improvement District Budget (336B) for FY 2018-19. Directors Morin, Saastad, Donnelly, Ontiveros and Nguyen approve the motion.

14. Approval of Resolution 2018-01 Directing Preparation of the Engineers Report for Mission Oaks Parks and Recreation Maintenance and Improvement District.

Action: On a Motion by Director Donnelly, seconded by Director Nguyen, the Advisory Board of Directors voted to Approve of Resolution 2018-01 Directing Preparation of the Engineers Report for Mission Oaks Parks and Recreation Maintenance and Improvement District. Directors Morin, Saastad, Donnelly, Ontiveros and Nguyen approve the motion.

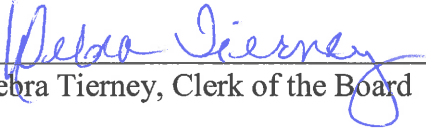
Roll Call Vote:

Morin: Aye
Saastad: Aye
Donnelly: Aye
Ontiveros: Aye
Nguyen: Aye

Staff Comments/Reports: None

Next Regular Meeting: Tuesday, April 10, 2018 at 6pm at Mission Oaks Community Center.

Adjournment: 7:30pm



Debra Tierney, Clerk of the Board

June 12, 2018
Date