



**Advisory Board of Directors  
Regular Meeting Minutes  
Tuesday, March 14, 2017 at 6pm  
Mission Oaks Community Center,  
4701 Gibbons Drive, Carmichael, CA 95608**

- Call to Order:** 6pm by Vice Chairperson Morin
- Pledge of Allegiance:** Led by Director Ontiveros
- Roll Call:**
- MORPD Directors Present: Nguyen, Donnelly, Morin and Ontiveros  
Nguyen arrives 6:05pm
- MORPD Directors Absent: Saastad
- MORPD Staff Present: Barton, Newman, Ross, Paredes-Banville and Tierney
- Chairperson's Comments:** Chairperson Nguyen will not be in attendance at the April 11 Advisory Board Meeting.
- Board Comments/Discussion:** Director Ontiveros requests that staff take the Advisory Board on another park tour after the winter months, possibly twice a year. He has seen several trees down, most likely, due to the amount of rain the area has received and he would like to view other sites.  
Director Donnelly wishes to comment on the Ad Hoc Committee Meeting concerning the Feasibility Study, Option 2; if he was Susan Peters he would ask three questions about the report she will be receiving from the Advisory Board. 1) How much did we save 2) What do we propose to do with the savings and 3) Is the General Fund going to benefit in any way?  
Director Morin thanks staff for quick speedy reply to information requested about the Brown Act.
- Public Comment:** None
- Information:**
1. Correspondence by staff.
  2. Monthly Billing and Budget Report, Period 7, January 1-31, 2017, presented by Director Paredes-Banville.
  3. District Administrators Report by Director Barton.
  4. Administrative Division Report by Director Paredes-Banville.
  5. Recreation Division Report by Director Ross.
  6. Parks Division Report by Director Newman. The Advisory Board members will be receiving plans to approve in the next month for the Gibbons Trail Irrigation Improvements. Director Newman will speak

with Sacramento County; he needs to be assured staff does not show bids before they are opened by the County.

Director Ontiveros compliments staff on the Parks Division Report this month. He also suggests recruiting volunteers to check on the parks, to assist the park patrol. District Administrator will check into a neighborhood watch program.

7. Photos of Interest by staff.

**Consent:**

8. Approval of January 10, 2017 Advisory Board Minutes.

*Action:* On a Motion by Director Donnelly, seconded by Director Morin, the Advisory Board of Directors voted to approve the consent items. Directors Nguyen, Donnelly and Morin approve the motion. Director Ontiveros abstains due to his absence last month. Director Saastad is absent.

**Action:**

9. Approve Preliminary Mission Oaks Recreation and Park District Budget (336A) for FY 2017-18.

*Action:* After discussion, on a Motion by Director Morin, seconded by Director Donnelly, the Advisory Board of Directors voted to approve the preliminary Mission Oaks Recreation and Park District Budget (336A) for FY 2017-18. Directors Nguyen, Donnelly, Ontiveros, and Morin approve the motion. Director Saastad is absent.

10. Approve Preliminary Mission Oaks Maintenance & Improvement District Budget (336B) for FY 2017-18.

*Action:* After discussion, on a Motion by Director Morin, seconded by Director Donnelly, the Advisory Board of Directors voted to approve the preliminary Mission Oaks Maintenance & Improvement District Budget (336B) for FY 2017-18. Directors Nguyen, Donnelly, Ontiveros, and Morin approve the motion. Director Saastad is absent.

11. Award Construction Contract for Eastern Oak Park Redevelopment Project.

*Action:* After discussion, on a Motion by Director Donnelly, seconded by Director Ontiveros, the Advisory Board of Directors voted to award the Construction Contract for Eastern Oak Park Redevelopment Project. Directors Nguyen, Donnelly, Ontiveros, and Morin approve the motion. Director Saastad is absent.

12. Award Eastern Oak Park Play Equipment Purchase Contract.

*Action:* After discussion, on a Motion by Director Donnelly, seconded by Director Ontiveros, the Advisory Board of Directors voted to award the Purchase Contract for the Eastern Oak Park Play Equipment from Miracle Recreation Equipment. Directors Nguyen, Donnelly, Ontiveros, and Morin approve the motion. Director Saastad is absent.


Director Ontiveros has concerns regarding the lack of shade and equipment for younger and handicap children. Director Newman explains the some of the playground safety rules to the Advisory Board.

After the Advisory Board approved the purchase, it is decided that staff will submit the order for equipment. While it is being manufactured, staff and the Advisory Board can meet and discuss the layout and incorporate more features.

**Staff Comments/Reports:** Director Barton informs the Advisory Board about meeting with PG&E and SMUD about a project on Bell Street; he believes it will be a handicap children's destination.

**Next Regular Meeting:** Tuesday, April 11, 2017 at 6pm at Mission Oaks Community Center.

**Adjournment: 7:10pm**

  
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Debra Tierney, Clerk of the Board

April 11, 2017  
Date