



**Advisory Board of Directors  
Regular Meeting Minutes  
Tuesday, December 8, 2020 at 6 pm  
Via Zoom Meeting ID 824 8366 6302**

**Call to Order:** 6 pm by Vice Chairperson Nguyen.

**Pledge of Allegiance:** Announced by Vice Chairperson Nguyen.

**Roll Call:**

**MORPD Directors Present:** Nguyen, Todd and Alcalay.

**MORPD Director Absent:** Rothberg and Evans.

**MORPD Staff Present:** Barton, Hichborn, Tierney, Woodland and Ballis.

**Public Present:** None.

**Vice Chairperson's Comments:** Requested that District Administrator Barton write a letter to Governor Newsom asking that he direct the Department of Public Health to develop safe guidelines for playgrounds so they can stay open for the public to use. A letter should also be written to the associations MORPD is members of to write guidelines on how to safely keep playgrounds open.

**Board Comments/Discussion:** None.

**Public Comment:** None.

**Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.

**Information:**

1. Mission Oaks Recreation and Park District (MORPD) Park Patrol Reports for October and November 2020 by District Administrator Barton and J.R. Hichborn, Parks Superintendent. Several license plate citations have been issued. Superintendent Hichborn is scheduling a meeting with park patrol to discuss services being provided and to make sure MORPD is receiving the law enforcement we need in our parks.
2. Monthly Budget Report, September 1-30, 2020, Period 3, FY 2020-21 by District Administrator Barton.
3. Administrative Division Report by District Administrator Barton. New Finance Manager Darren Woodland is introduced, he started December 7; he replaces Cindy Paredes-Banville.
4. Recreation Division Report by District Administrator Barton.

5. Parks Division Report by J.R. Hichborn, Parks Superintendent. Director Alcalay suggested signs be placed near the pickleball courts announcing the resurfacing project coming soon.
6. Custodial Services Contract timeline by J.R. Hichborn, Parks Superintendent. An amended contract for custodial services will be presented for approval on January 12, 2021 extending the current contract to May 31, 2021.

**Consent:**

7. Approval of October 27, 2020 Regular Board Meeting Minutes.

**Action:** After discussion, on a Motion by Director Todd, seconded by Director Alcalay, the Advisory Board of Directors voted to approve the October 27, 2020 Regular Board Meeting Minutes. Directors Nguyen, Todd and Alcalay approve the motion. Director Rothberg and Evans were absent.

**Discussion:**

8. Discussion RE: Advisory Board of Directors proposed 2021 Meeting Schedule. This item will be carried over to January for discussion and action.
9. Discussion RE: Advisory Board Officers and Committee Position Assignments 2021. This item will be carried over to January for discussion.

**Action:**

10. Approve Resolution to Accept Developed Park Property from the Sacramento Parks Foundation.

**Action:** After discussion, on a Motion by Director Alcalay, seconded by Director Todd, the Advisory Board of Directors voted to approve the Resolution to Accept Developed Park Property from the Sacramento Parks Foundation. Directors Nguyen, Todd and Alcalay approve the motion. Director Rothberg and Evans were absent.

**Staff Comments/Reports:**

**Next Regular Meeting:** Tuesday, January 12, 2021. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

**Adjournment:** 7 pm Debra Tierney January 12, 2021  
Debra Tierney, Clerk of Board Date