



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, March 8, 2016 at 6:30 pm
Mission Oaks Community Center, 4701 Gibbons
Drive, Carmichael, CA 95608**

Directors Present: Nguyen, Price, Donnelly, Ontiveros and Alcalay
Staff Present: Harrison, Newman, Ross, Paredes-Banville and Tierney
Public Present: Hudson Burke (student), Pastor Burke, Deputy Michael Saigeon and Deputy Jesse Davis

1. **Call to Order:** The Regular meeting of the Mission Oaks Recreation and Park District Advisory Board of Directors was called to order at 6:30 pm by Chairman Nguyen.
2. **Pledge of Allegiance:** Led by Director Donnelly.
3. **Chairperson's Comments:** Chairperson Nguyen thanks the Recreation staff, specifically Rodney Dahlberg for the smooth coordination of the sports programs; she has received positive feedback from other parents.
4. **Public Comment:** Director Alcalay introduces Hudson Burke and his father, Pastor Burke.
5. **Information:**
 - A. Correspondence and Press.
 - B. Presentations
 - C. Mission Oaks Park Patrol Report was given by Deputy Michael Saigeon and Jesse Davis.
 - D. Monthly Billing and Budget Report, Period 7, January 1-31, 2016 was given by Director of Administrative Services Cindy Paredes-Banville. Chairperson Nguyen thanks Irrigation Technician Dan Piper for all of his work with regards to the Districts irrigation system.
 - E. Maintenance Activity Report was given by Director of Parks TJ Newman, including information with regards to the purchase of a security system for Swanston Community Center, the District Office and Valley Oak Park. In the future, a system will be considered for Mission Oaks Community Center.
 - F. Recreation Program Report was given by Director of Recreation Barry Ross.
 - G. Photos of Interest prepared by staff.
 - H. Report from County Counsel re: personnel matters was given by Interim Director Jack Harrison. County Counsel has reviewed MORPD's Schedule of Findings and District Responses by auditor Larry Bain for FY 2014-15. It is County Counsel's legal opinion that the Districts actions were consistent with Sacramento County Policy with regards to the pay out of one half of the sick leave accrual to retiree Walker. County Counsel further disagrees with MORPD auditors internal control finding. MORPD auditor Larry Bain spoke with County Counsel to offer his reasons for the finding. After conferring with auditor Larry Bain, County Counsel stands by their legal opinion. MORPD has conferred with auditor Larry Bain and agreed that in the future staff will list the costs associated with a potential payout liability in the financial reports.
 - I. Advisory Board Committee Reports were distributed by Debra Tierney.
 - J. District/County policies comparison project; Interim Director Jack Harrison explained the project methodology.
 - K. Eastern Oak project update was given by Director of Parks TJ Newman.

- K. District Advisory Board and Committee meeting agenda posting procedures were reviewed by Debra Tierney.

6. Action:

A. Consent

1. Approval of February 9, 2016 Advisory Board Minutes.

Action: On a motion by Director Ontiveros, seconded by Director Alcalay. Chairperson Nguyen, Directors Donnelly, Ontiveros and Alcalay approved the motion as presented; Director Price abstains, as she was absent on February 9.

B. Discussion:

1. Approval of the Preliminary Budgets for FY 2016-17.

Action: After discussion, on a motion by Director Price, seconded by Director Donnelly, the Board approves the Preliminary Budgets for FY 2016-17 and recommends approval by the Board of Supervisors, the District General Fund and the MORPD Maintenance and Improvement District Budget as presented. Chairperson Nguyen, Directors Price, Donnelly, Ontiveros and Alcalay approved the motion.

2. Naming of a Park Facility.

This item is postponed, date to be determined.

3. Approval of Resolution #2016-2 Directing Preparation of the Engineer's Report for the Mission Oaks Parks and Recreation Maintenance and Improvement District.

Action: After discussion, on a motion by Director Alcalay, seconded by Director Price, the Board approves Resolution #2016-2 Directing Preparation of the Engineer's Report for the Mission Oaks Parks and Recreation Maintenance and Improvement District as presented. Chairperson Nguyen, Directors Price, Donnelly, Ontiveros and Alcalay approved the motion.

7. Discussion only:

8. Board Comments/Reports:

9. Staff Comments/Reports:

10. Next Regular Meeting: Tuesday, April 12, 2016 at 6:30 pm at Mission Oaks Community Center.

Adjournment: 7:45pm


Debra Tierney, Clerk of the Board

April 12, 2016
Date